



April 21, 2026 - Regular Meeting

Subject

Authorization to Allocate Additional Departmental Budgeted Funding to Agreement No. 23-R081406SB for Marine Turtle Nest and Shore Bird Survey Monitoring and Relocation Services, Charlie Hunsicker, Director of Natural Resources, District 3

Category

CONSENT AGENDA

Briefings

None

Contact and/or Presenter Information

Presenter: Charlie Hunsicker – Director of Natural Resources, Natural Resource Department, Ext. 6001

Action Requested

Authorization for the Purchasing Official, or designee, to allocate additional departmental budgeted funding to Agreement No. 23-R081406SB with Anna Maria Island Turtle Watch for Marine Turtle Nest and Shore Bird Survey, Monitoring and Relocation Services.

Enabling/Regulating Authority

Manatee County Code of Laws

Applicable Advisory Board

N/A

Background Discussion

On March 28, 2023, the County entered into Blanket Purchase Order Agreement No. 23-R081406SB with Anna Maria Island Turtle Watch for Marine Turtle Nest and Shorebird Survey, Monitoring, and Relocation Services, resulting from a non-competitive single-source procurement.

The Natural Resources Department is responsible for the management, restoration, and protection of environmentally sensitive lands and native species owned and operated by the County. As part of these responsibilities, the Department has implemented conservation efforts focused on the protection of marine turtles and shorebirds. Anna Maria Island Turtle Watch provides the specialized services necessary to perform annual monitoring, as well as specific services required under permits for the County's coastal projects. All surveys and reporting are conducted in accordance with applicable guidelines, standards, procedures, and regulatory requirements.

Since March 18, 2026, the County has issued three (3) Amendments to the Agreement to revise the fee rate schedule.

The Agreement is currently structured to issue Work Assignments on an as-needed basis. The Work Assignments are tied to annual service needs and are funded through the requesting department's Board of County Commissions (BCC) approved budget, with individual account codes assigned at the time funds are encumbered.

The Natural Resources Department estimates annual expenditures of approximately \$500,000.00. To improve administrative efficiency and maintain greater autonomy in managing the full scope of services, the Department requests that funding for this Agreement be directly tied to its BCC-approved departmental budget. Any deviation from the approved funding level will require a budget amendment to be presented to the BCC for approval prior to the issuance of additional services.

Attorney Review

Not Reviewed (Utilizes exact document or procedure approved within the last 24 months)

Instructions to Board Records

Copies to:

Natural Resource Department: Vicki Hommel (vicki.hommel@mymanatee.org), Annette Cottrell (annette.cottrell@mymanatee.org) and (Charlie Hunsicker) charlie.hunsicker@mymanatee.org

Procurement Division: Stacia Branco (stacia.branco@mymanatee.org) / (approvedeagendas@mymanatee.org)

Distributed 4/23/26, RT

Cost and Funds Source Account Number and Name

Various Accounts Based on BCC-Approved Departmental Budget

Amount and Frequency of Recurring Costs

N/A