

**APPROVED** in Open Session  
5/5/2026  
Manatee County Board of County  
Commissioners

Utilities Department  
Business Services  
3647 Cortez Road Street W., Bradenton, FL 34210  
Phone number: (941) 792-8811



## MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records  
From: Sherise Nelson  
Date: April 15, 2026  
Subject: Refund Request

### Refund Request Information

#### Petitioner

HOMES BY WEST BAY  
ATTN: NICKOLAUS WHITE  
4065 CRESCENT PARK DR  
RIVERVIEW, FL 33578

#### Reason for Request

Refund of paid Utility fees that were paid twice, once on old permit and once on new permit.

#### Fee Description:

**Water Direct Conn 401.0000000.343315, Water connect 401.0000000.343304, Water FIF fee 405.0000000.343310, Sewer FIF fee 406.0000000.343510, Reclaim Connect Fee 401.0000000.343531**

Permit #	Invoice #	Receipt#	Amount
BLD2310-2066	523689	886092	\$1,738.00
BLD2310-2066	523689	886092	\$3,175.00
BLD2310-2066	523689	886092	\$300.00
BLD2310-2066	523689	886092	\$375.00

**Refund Amount: \$5,588.00**

#### Authorization

Alyssa Wetzel, Fiscal Services Manager 

Sherise Nelson, Accounts Control Supervisor

Disclaimer: In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at [www.mymanatee.org/records](http://www.mymanatee.org/records) or by calling (941) 742-5845.

**cc:** Alyssa Wetzel, Fiscal Services Manager – Utilities

Sherise Nelson, Accounts Control Supervisor

VACANT  
District 1

AMANDA  
BALLARD  
District 2

TAL  
SIDDIQUE  
District 3

MIKE  
RAHN  
District 4

DR. BOB  
MCCANN  
District 5

JASON  
BEARDEN  
At Large

GEORGE W.  
KRUSE  
At Large