



MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records

Approved by: Nicole M. Knapp, Director of Development Services

Through: Robert G. Wenzel III, Development Services Division Manager: Robert G. Wenzel III

Date: April 24, 2026

Subject: Refund Request for PLN2512-0021

Refund Request Information

Petitioner:

Kimley Horn
200 Central Ave Suite 600
St Petersburg, FL 33701

Reason for Request:

The applicant initially submitted a Final Site Plan application (PLN2512-0008) on December 2, 2025. According to an email from Chris Klepek dated December 3, 2025, only a Construction Plan review was required. As a result, the Final Site Plan application was to be withdrawn, and the associated fees transferred to the Construction Plan application (PLN2512-0021). This transfer resulted in an overpayment of \$5,250, for which the applicant is now requesting a refund

Payment Information

Refund Amount: \$5,250.00

Fee Description: Planning Overage Fee

Date of Original Payment: 12/2/2025

Record/Invoice/Account #: PLN2512-0021/780728/1070000000389901

Prepared by: Morgan Sanchez

Approved by: Nicole M. Knapp

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.