



MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records

Approved by: Nicole M. Knapp, Director of Development Services

Through: Robert G. Wenzel III, Development Services Division Manager: Robert G. Wenzel III

Date: May 4, 2026

Subject: Refund Request for PLN2510-0123

Refund Request Information

Petitioner:

Atlantic Pro
c/o Alex Moore
1736 SW 30th St
Fort Lauderdale, FL 33315

Reason for Request:

An appeal for impact fee classification was filed by Atlantic Pro on October 16, 2025. Following Multiple discussions with county staff, the applicant chose to withdraw the appeal and request a refund.

Payment Information

Refund Amount: \$5,700.00

Fee Description: Appeals-Public Hearing & Advertising (Per Public Hearing)

Date of Original Payment: 10/16/2025

Record/Invoice/Account #: PLN2510-0123/770089/1070000000329007 & 1070000000329013

Prepared by: Morgan Sanchez

Approved by: Nicole M. Knapp

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.



REFUND WORKSHEET

Applications Requiring BOCC Approval

Total Fee \$ _____

☐	Prior to Routing	95%	Refunded
☐	Prior to Staff Report	30%	Refunded
☐	Prior to Planning Commission Hearing	15%	Refunded
☐	Prior to BOCC Hearing	5%	Refunded
☐	Withdrawn at BOCC Hearing	0	Refunded

TOTAL REFUND DUE \$ _____

Applications Requiring Administrative Approval

Total Fee \$ _____

☐	Prior to Routing	95%	Refunded
☐	Prior to Being Deemed Complete	50%	Refunded
☐	After Being Deemed Complete	0	Refunded

TOTAL REFUND DUE \$ _____

Applications Requiring Hearing Officer Approval

Total Fee \$ 5,700.00

☐	Prior to Routing	95%	Refunded
☐	Prior to Staff Report	30%	Refunded
☐	Prior to Hearing Officer Meeting	15%	Refunded
☐	Withdrawn at Hearing Officer Meeting	0	Refunded

TOTAL REFUND DUE \$ 5,700.00

The Director may modify the amount of refund based on extenuating circumstances. Please advise:

Please refund PLN2510-0123, Applicant has decided to withdraw the appeal application and is requesting a refund.

Other

Total Fee \$ 5,700.00

100 % Refunded

TOTAL REFUND DUE \$ 5,700.00

Creator: Morgan Sanchez

Date: 5/4/2026

Division Manager: Robert J. Wenzel AIA

Date: 05/05/2026

Director: Nicole M. Knapp

Date: 05/05/2026