APPROVED in Open Session
10/20/2026
Manatee County Board of County Commissioners

Development Services Department
Administration Division
9000 Town Center Parkway, Lakewood Ranch, FL 34202
(941) 748-4501

MEMORANDUM

To: Vicki Tessmer, Supervisor, Board Records
Approved by: Nicole M. Knapp, Director of Development Services
Through: Jayne Roberts Jayne Roberts
Date: 9-24-2026
Subject: Refund Request

Refund Request Information

Petitioner: Suncoast Permits, LLC., 412 E Madison St, Suite 811, Tampa, FL 33602

Reason for Request: $6388.00 was processed through ACI but not through Accela due to double payment on the same permit.

Payment Information

Refund Amount: $6388.00

Fee Description: Liability Account

Date of Original Payment: 9-22-2026

Record/Invoice/Account #: BLD2609-1046 / 147-0000000-202000

Prepared by: Corine Sheldon

Approved by: Nicole M. Knapp
Digitally signed by Nicole M. Knapp
Date: 2026.09.25 10:33:06 -04'00'

Disclaimer

In an attempt to protect individual privacy and to adhere to Payment Card Industry security standards, backup information for this transaction has been omitted. You may request materials related to this transaction by making a Public Records request online at www.mymanatee.org/records or by calling (941) 742-5845.