TRANSPORTATION COORDINATION CONTRACT

THIS TRANSPORTATION COORDINATION CONTRACT is entered into and between the COMMUNITY TRANSPORTATION COORDINATOR, Manatee County, a political subdivision of the State of Florida, hereinafter referred to as the "Coordinator," and Meals on Wheels PLUS of Manatee Inc., a Florida non-for-profit corporation, hereinafter referred to as the "Agency." The terms and conditions of this Contract are effective January 1, 2027, and will continue through December 31, 2027.

WHEREAS, the Coordinator entered into a Memorandum of Agreement with the Commission for the Transportation of Disadvantaged ("Commission"), which designates the Coordinator as the Community Transportation Coordinator pursuant to Chapter 427, Florida Statutes (F.S.), to serve the transportation disadvantaged for the community that includes the entire area of Manatee County; and

WHEREAS, the Coordinator is required pursuant Rule 41-2.008, Florida Administrative Code (F.A.C.), to specify terms and conditions with agencies that receive transportation disadvantaged funds and that perform some, if not all, of their own transportation services to others, when shown to be more effective and more efficient from a total system perspective; and

WHEREAS, the Coordinator desires to contract with the Agency to provide transportation services for the Transportation Disadvantaged; and

WHEREAS, the Coordinator believes it to be in the public interest for the Agency to provide its own transportation services for the residents of the service area who are clients of the Agency; and

WHEREAS, the Agency will provide the Coordinator the opportunity to develop a proposal for any new transportation services needed; and

WHEREAS, this Contract allows transportation services to be provided by the Agency, in accordance with Chapter 427, F.S., Chapter 41-2, F.A.C., the Memorandum of Agreement, and the most current Community Transportation Coordinator policies and procedures, including Coordinator's Transportation Disadvantaged Service Plan.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

Section 1. Purpose of Contract.

The purpose of this Contract is to specify the terms and conditions that will apply to the Agency performing its own transportation services for transportation disadvantaged within Manatee County, as well as the terms and conditions that will apply to the Agency when there is joint utilization and cost provisions for transportation services to and from the Coordinator.

Section 2. Definitions.

"Transportation disadvantaged" means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, F.S.

"Transportation disadvantaged funds" means any local government, state, or available federal funds that are for the transportation of the transportation disadvantaged. Such funds may include, but are not limited to, funds for planning, Medicaid transportation, administration, operation, procurement, and maintenance of vehicles or equipment and capital investments. Transportation disadvantaged funds do not include funds for the transportation of children to public schools.

"Transportation Disadvantaged Service Plan" means an annually updated plan jointly developed by the designated official planning agency and the Community Transportation Coordinator which contains a development plan, service plan, and quality assurance components. The plan shall be approved and used by the Local Coordinating Board to evaluate the Community Transportation Coordinator.

Section 3. Obligations of the Agency.

A. Transportation Services and Coordination. The Agency shall organize available resources and make available transportation services to the Coordinator in accordance with Chapter 427, F.S., Rule 41-2, F.A.C., and the Coordinator's current policies.

B. Annual Operating Report. The Agency shall submit quarterly "Year to Date Operating Reports" to the Coordinator every three months detailing demographic, operational and financial data regarding the transportation services provided, including ridership, vehicle information, total revenue and expenses along with other data reporting requirements as specified in the FY Annual Operating Report Instructions from the Commission. The Coordinator will submit to the Commission an Annual Operating Report

detailing demographic, operational, and financial data regarding coordination activities in the designated service area.

C. Audit and Record Keeping Requirements.

1. The Agency shall utilize the Commission recognized Chart of Accounts as identified in Rule 41-2.007(7), F.A.C., as may be amended from time to time for all transportation disadvantaged accounting and reporting purposes. Agencies with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts, but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the document referenced in Rule 41-2.007(7), F.A.C.

2. The Agency shall maintain and file with the Coordinator such progress, fiscal, inventory, and other reports as the Coordinator may require during the period of this Contract.

3. The Agency shall allow the Coordinator to conduct finance and compliance audits at any time. Such audits conducted by the Coordinator will be at the expense of the Coordinator.

D. Record Retention. The Agency shall retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Contract **for a period of five (5) years after termination of this Contract.** If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Agency shall ensure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Coordinator or this Contract. The Coordinator shall have full access to and the right to examine any of the said records and documents during the retention period.

E. Return of Acquired Profits or Surplus Funds. The Agency shall return to the Coordinator any acquired profits or surplus funds originating through the course of business of providing transportation services pursuant to this Contract that are beyond the amount(s) specifically identified and approved in the County's Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation subsidy, to be applied to the immediately following operation year. The Agency shall include similar language in any subcontracts for transportation services to be provided pursuant to this Contract to ensure that Transportation Disadvantaged related revenues are put back into the Transportation Disadvantaged Services.

F. Safety Requirements.

1. The Agency shall comply with Section 341.061, F.S., and Rule 14-90, F.A.C., concerning System Safety; or comply with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board.

2. The Agency shall ensure compliance with local, state, and federal laws, and Commission policies relating to drug testing and shall conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.

3. The Agency shall comply with the Coordinator's System Safety Program Plan (SSPP) for the designated service area, [or implement a Transportation Operating Procedure (TOP)].

G. Insurance. The Agency shall comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of $200,000 for any one person and $300,000 per occurrence at all times during the existence of this Contract for all transportation services purchased or provided for the Transportation Disadvantaged through the Coordinator. Upon execution of this Contract, the Agency shall add the Coordinator as an additional named insured to all insurance policies covering vehicles transporting the Transportation Disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Coordinator. Insurance coverage in excess of $1 million per occurrence must be approved by the Coordinator and the Local Coordinating Board before inclusion in the justification of rates and fare structures covered by this Contract.

H. Safeguarding of Information. The Agency shall safeguard information by not using or disclosing any information concerning a user of transportation services provided under this Contract for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.

I. Protection Civil Rights.

1. The Agency shall comply with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Agency gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or

activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so, requested by the Coordinator.

2. The Agency agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Agency, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided. The Agency further assures that all operators, subcontractors, subgrantee, or others with whom the Agency arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of state and federal civil rights protections. In the event of failure to comply, the Agency agrees that the Coordinator may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

J. Indemnification.

1. The Agency agrees to indemnify and hold harmless the Coordinator and all of the Coordinator's officers, agents, and employees from and against any and all claims, losses, damages, costs, charges or expenses (including reasonable attorneys' fees), and causes of action arising out of any act, action, neglect or omission by the Agency during the performance of this Contract, whether direct or indirect, and whether to any person or property to which the Coordinator or said parties may be subject, except that neither the Agency nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Coordinator or any of its members, officers, agents or employees.

2. Nothing herein shall be construed as a waiver of Coordinator's sovereign immunity as provided by Section 768.28, F.S., or consent by the Coordinator to be sued by third parties in any matter arising out of any Contract.

3. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, the Agency shall not be required to indemnify, insure, or assume any liability for the Coordinator's negligence.

K. Performance Standards.

1. The Agency shall comply with all standards and performance requirements of the Commission (Attachment I) and the Local Coordinating Board's approved Transportation Disadvantaged Service Plan.

2. Failure to meet the requirements or obligations set forth in this Contract and the performance requirements established and monitored by the Coordinating Board in

the approved Transportation Disadvantaged Service Plan shall be cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Coordinator.

L. Termination.

1. Termination at Will. This Contract may be terminated by either party upon no less than thirty (30) days' notice, without cause. Said notice shall be delivered by certified mail or in person with proof of delivery.

2. Termination for Breach. Unless the Agency's breach is waived by the Coordinator in writing, the Coordinator may, by written notice to the Agency, terminate this Contract upon no less than twenty-four (24) hours' notice. Notice shall be delivered by certified mail or in person with proof of delivery. Waiver by the Coordinator of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract and shall not act as a waiver or estoppel to enforcement of any provision of this Contract. The provisions herein do not limit the Coordinator's right to remedies at law or to damages.

M. Notice and Contact.

Each party's respectively designated representatives are listed below. All notices required by law and by this Contract to be given by one party to the other shall be in writing and shall be sent to the following respective addresses by certified U.S. mail, return receipt requested.

The coordinator's contract manager is:

Benita Zarr, Interim Transit Division Manager
2411 Tallevast Road
Sarasota, FL 34243
(941) 708-7426
Email: Benita.zarr@mymanatee.org

The Agency's contract manager is:

Meals on Wheels PLUS of Manatee Inc.
Maribeth Phillips, President and CEO
811 23rd Avenue E
Bradenton, FL 34208

If either party wishes to designate a different representative or change its respective address after execution of this Agreement, either party may do so upon written notice of the new contract manager or address in accordance with this Section.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

AGENCY: Meals on Wheels PLUS of Manatee Inc.

Maribeth Phillips
Print Name
(Grantee)

Signature: _____

Date: 9-14-2026

TAL Siddique
Print Name
(Chairperson)

Signature: _____

Date: 10/28/26

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FL

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER

BY: _____
DEPUTY CLERK

ATTACHMENT I

The Commission for the Transportation Disadvantaged Standards
and Performance Requirements

Pursuant to Rule 41-2.006, (F.A.C.), the Agency from whom transportation service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards shall include:

(1) Drug and alcohol testing for safety sensitive job positions within the coordinated system including pre-employment testing, randomization, post-accident, and reasonable suspicion required by the Federal Highway Administration and the Federal Transit Administration;

(2) Annual on-site inspection of vehicles, equipment maintenance records, SSPP, employee training records, and drug and alcohol testing documentation;

(3) An escort of passengers and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;

(4) Child restraint devices shall be determined locally as to their use, responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;

(5) Passenger property that can be carried by the passenger and/or driver in one trip and can be safely bestowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;

(6) Vehicle transfer points shall provide shelter, security, and safety of passengers;

(7) The TD Helpline phone number 1-800-983-2435 and a local toll-free phone for complaints or grievances shall be posted inside each vehicle.

(8) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger;

(9) A passenger/trip database must be maintained and accessible to the Community Transportation Coordinator on each rider being transported within the system;

(10) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time;

(11) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name badges, inscriptions, or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;

(12) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchairs up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

(13) Smoking is prohibited in any vehicle. Restrictions for drinking and eating on board the vehicle must comply with the coordinator's current Transportation Disadvantaged Service Plan;

(14) All vehicles providing service within the coordinated system shall be equipped with two-way communication equipment that is always in good working order and audible to the driver to the base;

(15) All vehicles providing service within the coordinated system shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible;

(16) The Agency shall comply with the first aid policy as provided in the Coordinator's Transportation Disadvantaged Service Plan;

(17) The Agency shall comply with the Cardiopulmonary Resuscitation policy as provided in the Coordinator's Transportation Disadvantaged Service Plan; and

(18) The Agency shall comply with the driver background screening requirements as provided in the Coordinator's Transportation Disadvantaged Service Plan.

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activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so, requested by the Coordinator.

2. The Agency agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Agency, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided. The Agency further assures that all operators, subcontractors, subgrantee, or others with whom the Agency arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of state and federal civil rights protections. In the event of failure to comply, the Agency agrees that the Coordinator may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

J. Indemnification.

1. The Agency agrees to indemnify and hold harmless the Coordinator and all of the Coordinator's officers, agents, and employees from and against any and all claims, losses, damages, costs, charges or expenses (including reasonable attorneys' fees), and causes of action arising out of any act, action, neglect or omission by the Agency during the performance of this Contract, whether direct or indirect, and whether to any person or property to which the Coordinator or said parties may be subject, except that neither the Agency nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Coordinator or any of its members, officers, agents or employees.

2. Nothing herein shall be construed as a waiver of Coordinator's sovereign immunity as provided by Section 768.28, F.S., or consent by the Coordinator to be sued by third parties in any matter arising out of any Contract.

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2. Termination for Breach. Unless the Agency's breach is waived by the Coordinator in writing, the Coordinator may, by written notice to the Agency, terminate this Contract upon no less than twenty-four (24) hours' notice. Notice shall be delivered by certified mail or in person with proof of delivery. Waiver by the Coordinator of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract and shall not act as a waiver or estoppel to enforcement of any provision of this Contract. The provisions herein do not limit the Coordinator's right to remedies at law or to damages.

M. Notice and Contact.

Each party's respective designated representatives are listed below. All notices required by law and by this Contract to be given by one party to the other shall be in writing and shall be sent to the following respective addresses by certified U.S. mail, return receipt requested.

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Benita Zarr, Interim Transit Division Manager
2411 Tallevast Road
Sarasota, FL 34243
(941) 708-7426
Email: Benita.zarr@mymanatee.org

The Agency's contract manager is:

Easter Seals of Southwest Florida
Jeff Tarbell, Director of Facilities and Transportation
350 Braden Ave
Sarasota, FL 34243

If either party wishes to designate a different representative or change its respective address after execution of this Agreement, either party may do so upon written notice of the new contract manager or address in accordance with this Section.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

AGENCY: Easter Seals of Southwest Florida

Jeff Tarbell
Print Name
(Grantee)

Signature: Jeff Tarbell

Date: 9-8-26

TAL Siddique
Print Name
(Chairperson)

Signature: TAL

Date: 10/20/26

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FL

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: Ruth Toth DC
DEPUTY CLERK

ATTACHMENT I

The Commission for the Transportation Disadvantaged Standards
and Performance Requirements

Pursuant to Rule 41-2.006, (F.A.C.), the Agency from whom transportation service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards shall include:

(1) Drug and alcohol testing for safety sensitive job positions within the coordinated system including pre-employment testing, randomization, post-accident, and reasonable suspicion require by the Federal Highway Administration and the Federal Transit Administration;

(2) Annual on-site inspection of vehicles, equipment maintenance records, SSPP, employee training records, and drug and alcohol testing documentation;

(3) An escort of a passenger and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;

(4) Child restraint devices shall be determined locally as to their use, responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;

(5) Passenger property that can be carried by the passenger and/or driver in one trip and can be safely bestowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;

(6) Vehicle transfer points shall provide shelter, security, and safety of passengers;

(7) The TD Helpline phone number 1-800-983-2435 and a local toll-free phone for complaints or grievances shall be posted inside each vehicle.

(8) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger;

(9) A passenger/trip database must be maintained and accessible to the Community Transportation Coordinator on each rider being transported within the system;

(10) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time;

(11) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name badges, inscriptions, or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;

(12) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchair up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

(13) Smoking is prohibited in any vehicle. Restrictions for drinking and eating on board the vehicle must comply with the Coordinator's current Transportation Disadvantaged Service Plan;

(14) All vehicles providing service within the coordinated system, shall be equipped with two-way communication equipment that is in good working order and audible to the driver at all times to the base;

(15) All vehicles providing service within the coordinated system, shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible;

(16) The Agency shall comply the first aid policy as provided in the Coordinator's Transportation Disadvantaged Service Plan;

(17) The Agency shall comply the Cardiopulmonary Resuscitation policy as provided in the Coordinator's Transportation Disadvantaged Service Plan; and

(18) The Agency shall comply with the driver background screening requirements as provided in the Coordinator's Transportation Disadvantaged Service Plan.

TRANSPORTATION COORDINATION CONTRACT

THIS TRANSPORTATION COORDINATION CONTRACT is entered into and between the COMMUNITY TRANSPORTATION COORDINATOR, Manatee County, a political subdivision of the State of Florida, hereinafter referred to as the "Coordinator," and Sunrise Community of Southwest Florida., a Florida non-for-profit corporation, hereinafter referred to as the "Agency." The terms and conditions of this Contract are effective January 1, 2027, and will continue through December 31, 2027.

WHEREAS, the Coordinator entered into a Memorandum of Agreement with the Commission for the Transportation of Disadvantaged ("Commission"), which designates the Coordinator as the Community Transportation Coordinator pursuant to Chapter 427, Florida Statutes (F.S.), to serve the transportation disadvantaged for the community that includes the entire area of Manatee County; and

WHEREAS, the Coordinator is required pursuant Rule 41-2.008, Florida Administrative Code (F.A.C.), to specify terms and conditions with agencies that receive transportation disadvantaged funds and that perform some, if not all, of their own transportation services to others, when shown to be more effective and more efficient from a total system perspective; and

WHEREAS, the Coordinator desires to contract with the Agency to provide transportation services for the Transportation Disadvantaged; and

WHEREAS, the Coordinator believes it to be in the public interest for the Agency to provide its own transportation services for the residents of the service area who are clients of the Agency; and

WHEREAS, the Agency will provide the Coordinator the opportunity to develop a proposal for any new transportation services needed; and

WHEREAS, this Contract allows transportation services to be provided by the Agency, in accordance with Chapter 427, F.S., Chapter 41-2, F.A.C., the Memorandum of Agreement, and the most current Community Transportation Coordinator policies and procedures, including Coordinator's Transportation Disadvantaged Service Plan.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

Section 1. Purpose of Contract.

The purpose of this Contract is to specify the terms and conditions that will apply to the Agency performing its own transportation services for transportation disadvantaged within Manatee County, as well as the terms and conditions that will apply to the Agency when there is joint utilization and cost provisions for transportation services to and from the Coordinator.

Section 2. Definitions.

"Transportation disadvantaged" means those persons who because of physical or mental disability, income status, or age are unable to transport themselves or to purchase transportation and are, therefore, dependent upon others to obtain access to health care, employment, education, shopping, social activities, or other life-sustaining activities, or children who are handicapped or high-risk or at-risk as defined in Section 411.202, F.S.

"Transportation disadvantaged funds" means any local government, state, or available federal funds that are for the transportation of the transportation disadvantaged. Such funds may include, but are not limited to, funds for planning, Medicaid transportation, administration, operation, procurement, and maintenance of vehicles or equipment and capital investments. Transportation disadvantaged funds do not include funds for the transportation of children to public schools.

"Transportation Disadvantaged Service Plan" means an annually updated plan jointly developed by the designated official planning agency and the Community Transportation Coordinator which contains a development plan, service plan, and quality assurance components. The plan shall be approved and used by the Local Coordinating Board to evaluate the Community Transportation Coordinator.

Section 3. Obligations of the Agency.

A. Transportation Services and Coordination. The Agency shall organize available resources and make available transportation services to the Coordinator in accordance with Chapter 427, F.S., Rule 41-2, F.A.C., and the Coordinator's current policies.

B. Annual Operating Report. The Agency shall submit quarterly "Year to Date Operating Reports" to the Coordinator every three months detailing demographic, operational and financial data regarding the transportation services provided, including ridership, vehicle information, total revenue and expenses along with other data reporting requirements as specified in the FY Annual Operating Report Instructions from the Commission. The Coordinator will submit to the Commission an Annual Operating Report

detailing demographic, operational, and financial data regarding coordination activities in the designated service area.

C. Audit and Record Keeping Requirements.

1. The Agency shall utilize the Commission recognized Chart of Accounts as identified in Rule 41-2.007(7), F.A.C., as may be amended from time to time for all transportation disadvantaged accounting and reporting purposes. Agencies with existing and equivalent accounting systems are not required to adopt the Chart of Accounts in lieu of their existing Chart of Accounts, but shall prepare all reports, invoices, and fiscal documents relating to the transportation disadvantaged functions and activities using the chart of accounts and accounting definitions as outlined in the document referenced in Rule 41-2.007(7), F.A.C.

2. The Agency shall maintain and file with the Coordinator such progress, fiscal, inventory, and other reports as the Coordinator may require during the period of this Contract.

3. The Agency shall allow the Coordinator to conduct finance and compliance audits at any time. Such audits conducted by the Coordinator will be at the expense of the Coordinator.

D. Record Retention. The Agency shall retain all financial records, supporting documents, statistical records, and any other documents pertinent to this Contract **for a period of five (5) years after termination of this Contract.** If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings. The Agency shall ensure that these records shall be subject to inspection, review, or audit at all reasonable times by persons duly authorized by the Coordinator or this Contract. The Coordinator shall have full access to and the right to examine any of the said records and documents during the retention period.

E. Return of Acquired Profits or Surplus Funds. The Agency shall return to the Coordinator any acquired profits or surplus funds originating through the course of business of providing transportation services pursuant to this Contract that are beyond the amount(s) specifically identified and approved in the County's Transportation Disadvantaged Service Plan. Such profits or funds shall be returned to the Coordinator's transportation system or to any subsequent Coordinator, as a total transportation subsidy, to be applied to the immediately following operation year. The Agency shall include similar language in any subcontracts for transportation services to be provided pursuant to this Contract to ensure that Transportation Disadvantaged related revenues are put back into the Transportation Disadvantaged Services.

F. **Safety Requirements.**

1. The Agency shall comply with Section 341.061, F.S., and Rule 14-90, F.A.C., concerning System Safety; or comply with Chapter 234.051, F.S., regarding school bus safety requirements for those services provided through a school board.

2. The Agency shall ensure compliance with local, state, and federal laws, and Commission policies relating to drug testing and shall conduct drug and alcohol testing for safety sensitive job positions within the coordinated system regarding pre-employment, randomization, post-accident, and reasonable suspicion as required by the Federal Highway Administration and the Federal Transit Administration.

3. The Agency shall comply with the Coordinator's System Safety Program Plan (SSPP) for the designated service area, [or implement a Transportation Operating Procedure (TOP)].

G. **Insurance.** The Agency shall comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of $200,000 for any one person and $300,000 per occurrence at all times during the existence of this Contract for all transportation services purchased or provided for the Transportation Disadvantaged through the Coordinator. Upon execution of this Contract, the Agency shall add the Coordinator as an additional named insured to all insurance policies covering vehicles transporting the Transportation Disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Coordinator. Insurance coverage in excess of $1 million per occurrence must be approved by the Coordinator and the Local Coordinating Board before inclusion in the justification of rates and fare structures covered by this Contract.

H. **Safeguarding of Information.** The Agency shall safeguard information by not using or disclosing any information concerning a user of transportation services provided under this Contract for any purpose not in conformity with the local, state and federal regulations (45 CFR, Part 205.50), except upon order of a court, written consent of the recipient, or his/her responsible parent or guardian when authorized by law.

I. **Protection Civil Rights.**

1. The Agency shall comply with state and federal laws including but not limited to laws regarding discrimination on the basis of sex, race, religion, age, disability, sexual orientation, or national origin. The Agency gives this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or

activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so, requested by the Coordinator.

2. The Agency agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Agency, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided. The Agency further assures that all operators, subcontractors, subgrantee, or others with whom the Agency arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of state and federal civil rights protections. In the event of failure to comply, the Agency agrees that the Coordinator may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

J. Indemnification.

1. The Agency agrees to indemnify and hold harmless the Coordinator and all of the Coordinator's officers, agents, and employees from and against any and all claims, losses, damages, costs, charges or expenses (including reasonable attorneys' fees), and causes of action arising out of any act, action, neglect or omission by the Agency during the performance of this Contract, whether direct or indirect, and whether to any person or property to which the Coordinator or said parties may be subject, except that neither the Agency nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Coordinator or any of its members, officers, agents or employees.

2. Nothing herein shall be construed as a waiver of Coordinator's sovereign immunity as provided by Section 768.28, F.S., or consent by the Coordinator to be sued by third parties in any matter arising out of any Contract.

3. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, the Agency shall not be required to indemnify, insure, or assume any liability for the Coordinator's negligence.

K. Performance Standards.

1. The Agency shall comply with all standards and performance requirements of the Commission (Attachment I) and the Local Coordinating Board's approved Transportation Disadvantaged Service Plan.

2. Failure to meet the requirements or obligations set forth in this Contract and the performance requirements established and monitored by the Coordinating Board in

the approved Transportation Disadvantaged Service Plan shall be cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Coordinator.

L. Termination.

1. Termination at Will. This Contract may be terminated by either party upon no less than thirty (30) days' notice, without cause. Said notice shall be delivered by certified mail or in person with proof of delivery.

2. Termination for Breach. Unless the Agency's breach is waived by the Coordinator in writing, the Coordinator may, by written notice to the Agency, terminate this Contract upon no less than twenty-four (24) hours' notice. Notice shall be delivered by certified mail or in person with proof of delivery. Waiver by the Coordinator of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract and shall not act as a waiver or estoppel to enforcement of any provision of this Contract. The provisions herein do not limit the Coordinator's right to remedies at law or to damages.

M. Notice and Contact.

Each party's respectively designated representatives are listed below. All notices required by law and by this Contract to be given by one party to the other shall be in writing and shall be sent to the following respective addresses by certified U.S. mail, return receipt requested.

The coordinator's contract manager is:

Benita Zarr, Interim Transit Division Manager
2411 Tallevast Road
Sarasota, FL 34243
(941) 708-7426
Email: Benita.zarr@mymanatee.org

The Agency's contract manager is:

Sunrise Community of Southwest Florida
Zach Wray, President & CEO
Leslie Steiner, Area Director
2203 30th Ave W
Bradenton, FL 34205

If either party wishes to designate a different representative or change its respective address after execution of this Agreement, either party may do so upon written notice of the new contract manager or address in accordance with this Section.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

AGENCY: Sunrise Community of Southwest Florida

Zach Wray
Print Name
(Grantee)

Signature: _____

Date: 9/9/26

TAL Bolligue
Print Name
(Chairperson)

Signature: _____

Date: 10/20/26

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FL

~~ATTEST~~: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: _____
DEPUTY CLERK

ATTACHMENT I

The Commission for the Transportation Disadvantaged Standards
and Performance Requirements

Pursuant to Rule 41-2.006, (F.A.C.), the Agency from whom transportation service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards shall include:

(1) Drug and alcohol testing for safety sensitive job positions within the coordinated system including pre-employment testing, randomization, post-accident, and reasonable suspicion required by the Federal Highway Administration and the Federal Transit Administration;

(2) Annual on-site inspection of vehicles, equipment maintenance records, SSPP, employee training records, and drug and alcohol testing documentation;

(3) An escort of passengers and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;

(4) Child restraint devices shall be determined locally as to their use, responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;

(5) Passenger property that can be carried by the passenger and/or driver in one trip and can be safely bestowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;

(6) Vehicle transfer points shall provide shelter, security, and safety of passengers;

(7) The TD Helpline phone number 1-800-983-2435 and a local toll-free phone for complaints or grievances shall be posted inside each vehicle.

(8) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger;

(9) A passenger/trip database must be maintained and accessible to the Community Transportation Coordinator on each rider being transported within the system;

(10) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time;

(11) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name badges, inscriptions, or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;

(12) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchairs up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

(13) Smoking is prohibited in any vehicle. Restrictions for drinking and eating on board the vehicle must comply with the coordinator's current Transportation Disadvantaged Service Plan;

(14) All vehicles providing service within the coordinated system shall be equipped with two-way communication equipment that is always in good working order and audible to the driver to the base;

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3. The Agency shall comply with the Coordinator's System Safety Program Plan (SSPP) for the designated service area, [or implement a Transportation Operating Procedure (TOP)].

G. Insurance. The Agency shall comply with Commission insurance requirements by maintaining at least minimum liability insurance coverage in the amount of $200,000 for any one person and $300,000 per occurrence at all times during the existence of this Contract for all transportation services purchased or provided for the Transportation Disadvantaged through the Coordinator. Upon execution of this Contract, the Agency shall add the Coordinator as an additional named insured to all insurance policies covering vehicles transporting the Transportation Disadvantaged. In the event of any cancellation or changes in the limits of liability in the insurance policy, the insurance agent or broker shall notify the Coordinator. Insurance coverage in excess of $1 million per occurrence must be approved by the Coordinator and the Local Coordinating Board before inclusion in the justification of rates and fare structures covered by this Contract.

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activities receiving or benefiting from federal financial assistance and agreeing to complete a Civil Rights Compliance Questionnaire if so, requested by the Coordinator.

2. The Agency agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the Agency, its successors, subcontractors, transferees, and assignees for the period during which such assistance is provided. The Agency further assures that all operators, subcontractors, subgrantee, or others with whom the Agency arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of state and federal civil rights protections. In the event of failure to comply, the Agency agrees that the Coordinator may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.

J. Indemnification.

1. The Agency agrees to indemnify and hold harmless the Coordinator and all of the Coordinator's officers, agents, and employees from and against any and all claims, losses, damages, costs, charges or expenses (including reasonable attorneys' fees), and causes of action arising out of any act, action, neglect or omission by the Agency during the performance of this Contract, whether direct or indirect, and whether to any person or property to which the Coordinator or said parties may be subject, except that neither the Agency nor any of its sub-contractors will be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of the Coordinator or any of its members, officers, agents or employees.

2. Nothing herein shall be construed as a waiver of Coordinator's sovereign immunity as provided by Section 768.28, F.S., or consent by the Coordinator to be sued by third parties in any matter arising out of any Contract.

3. Notwithstanding the foregoing, pursuant to Section 768.28, Florida Statutes, the Agency shall not be required to indemnify, insure, or assume any liability for the Coordinator's negligence.

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1. The Agency shall comply with all standards and performance requirements of the Commission (Attachment I) and the Local Coordinating Board's approved Transportation Disadvantaged Service Plan.

2. Failure to meet the requirements or obligations set forth in this Contract and the performance requirements established and monitored by the Coordinating Board in

the approved Transportation Disadvantaged Service Plan shall be cause for non-payment of reimbursement invoices until such deficiencies have been addressed or corrected to the satisfaction of the Coordinator.

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2. Termination for Breach. Unless the Agency's breach is waived by the Coordinator in writing, the Coordinator may, by written notice to the Agency, terminate this Contract upon no less than twenty-four (24) hours' notice. Notice shall be delivered by certified mail or in person with proof of delivery. Waiver by the Coordinator of breach of any provision of this Contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Contract and shall not act as a waiver or estoppel to enforcement of any provision of this Contract. The provisions herein do not limit the Coordinator's right to remedies at law or to damages.

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Each party's respectively designated representatives are listed below. All notices required by law and by this Contract to be given by one party to the other shall be in writing and shall be sent to the following respective addresses by certified U.S. mail, return receipt requested.

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Benita Zarr, Interim Transit Division Manager
2411 Tallevast Road
Sarasota, FL 34243
(941) 708-7426
Email: Benita.zarr@mymanatee.org

The Agency's contract manager is:

Westside Group Home
Iliana Stokes, Chief Executive Officer
2602 43rd Street W
Bradenton, FL 34209

If either party wishes to designate a different representative or change its respective address after execution of this Agreement, either party may do so upon written notice of the new contract manager or address in accordance with this Section.

WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

AGENCY: Westside Group Home

Iliana Stokes
Print Name
(Grantee)

Signature: Iliana R Stokes
Iliana R Stokes (Sep 11, 2026 20:34:01 EDT)

Date: 09/11/2026

Tal Siddique
Print Name
(Chairperson)

Signature:

Date: 10/20/26

BOARD OF COUNTY COMMISSIONERS
OF MANATEE COUNTY, FL

ATTEST: MANATEE COUNTY
CLERK OF CIRCUIT COURT AND
COUNTY COMPTROLLER
BY: Robin Tidy DC
DEPUTY CLERK

ATTACHMENT I

The Commission for the Transportation Disadvantaged Standards
and Performance Requirements

Pursuant to Rule 41-2.006, (F.A.C.), the Agency from whom transportation service is purchased or arranged by the Community Transportation Coordinator shall adhere to Commission approved standards. These standards shall include:

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(2) Annual on-site inspection of vehicles, equipment maintenance records, SSPP, employee training records, and drug and alcohol testing documentation;

(3) An escort of passengers and dependent children are to be transported as locally negotiated and identified in the local Transportation Disadvantaged Service Plan;

(4) Child restraint devices shall be determined locally as to their use, responsibility, and cost of such device in the local Transportation Disadvantaged Service Plan;

(5) Passenger property that can be carried by the passenger and/or driver in one trip and can be safely bestowed on the vehicle, shall be allowed to be transported with the passenger at no additional charge. Additional requirements may be negotiated for carrying and loading rider property beyond this amount. Passenger property does not include wheelchairs, child seats, stretchers, secured oxygen, personal assistive devices, or intravenous devices;

(6) Vehicle transfer points shall provide shelter, security, and safety of passengers;

(7) The TD Helpline phone number 1-800-983-2435 and a local toll-free phone for complaints or grievances shall be posted inside each vehicle.

(8) Interior of all vehicles shall be free from dirt, grime, oil, trash, torn upholstery, damaged or broken seats, protruding metal or other objects or materials which could soil items placed in the vehicle or provide discomfort for the passenger;

(9) A passenger/trip database must be maintained and accessible to the Community Transportation Coordinator on each rider being transported within the system;

(10) Adequate seating for paratransit services shall be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating capacity shall be scheduled or transported in a vehicle at any time. For transit services provided by transit vehicles, adequate seating or standing space will be provided to each rider and escort, child, or personal care attendant, and no more passengers than the registered passenger seating or standing capacity shall be scheduled or transported in a vehicle at any time;

(11) Drivers for paratransit services, including coordination contractors, shall be required to announce and identify themselves by name and company in a manner that is conducive to communications with the specific passenger, upon pickup of each rider, group of riders, or representative, guardian, or associate of the rider, except in situations where the driver regularly transports the rider on a recurring basis. Each driver must have photo identification that is in view of the passenger. Name badges, inscriptions, or badges that affix to driver clothing are acceptable. For transit services, the driver photo identification shall be in a conspicuous location in the vehicle;

(12) The paratransit driver shall provide the passenger with boarding assistance, if necessary or requested, to the seating portion of the vehicle. The boarding assistance shall include opening the vehicle door, fastening the seat belt or utilization of wheelchair securement devices, storage of mobility assistive devices, and closing the vehicle door. In certain paratransit service categories, the driver may also be required to open and close doors to buildings, except in situations in which assistance in opening/closing building doors would not be safe for passengers remaining on the vehicle. Assisted access must be in a dignified manner. Drivers may not assist wheelchairs up or down more than one step, unless it can be performed safely as determined by the passenger, guardian, and driver;

(13) Smoking is prohibited in any vehicle. Restrictions for drinking and eating on board the vehicle must comply with the coordinator's current Transportation Disadvantaged Service Plan;

(14) All vehicles providing service within the coordinated system shall be equipped with two-way communication equipment that is always in good working order and audible to the driver to the base;

(15) All vehicles providing service within the coordinated system shall have working air conditioners and heaters in each vehicle. Vehicles that do not have a working air conditioner or heater will be scheduled for repair or replacement as soon as possible;

(16) The Agency shall comply with the first aid policy as provided in the Coordinator's Transportation Disadvantaged Service Plan;

(17) The Agency shall comply with the Cardiopulmonary Resuscitation policy as provided in the Coordinator's Transportation Disadvantaged Service Plan; and

(18) The Agency shall comply with the driver background screening requirements as provided in the Coordinator's Transportation Disadvantaged Service Plan.

Approved in Open Session 10/20/26
Manatee County
Board of County Commissioners

October 20, 2026 -Regular Meeting

Subject
Execution of the 2027 Community Transportation Contracts, Benita Zarr, Interim Transit Division Manager

Category
CONSENT AGENDA

Briefings
None

Contact and/or Presenter Information
Benita Zarr, Interim Transit Division Manager, benita.zarr@mymanatee.org, (941) 708-7426
Katie Sheffer, Customer Service Team Supervisor, katie.sheffer@mymanatee.org, (941) 747-8621 x3567
Clarke Davis, Interim Director of Public Works, clarke.davis@mymanatee.org, (941) 708-7450 x7272

Action Requested
Authorization for the chairperson to execute fiscal year 2027 Community Transportation Contracts with the following agencies: Meals on Wheels Plus Manatee, Inc., Easter Seals of Southwest Florida, Inc., Sunrise Community of Southwest Florida, and Westside Group Home. These agencies serve as the coordinated Transportation Disadvantaged (TD) transportation providers in the local service area and work closely with Manatee County Area Transit (MCAT).

Enabling/Regulating Authority
Florida Statutes Chapter 427; Rule 41-2, Florida Administrative Code (FAC), Florida Commission for Transportation Disadvantaged (FCTD) and the Manatee County Local Coordinating Board (LCB) approved Transportation Disadvantaged Service Plan (TDSP). The approval of the annual coordination contracts is required for consistency with the approved TDSP update and continued funding eligibility.

Applicable Advisory Board
N/A

Background Discussion
The Manatee County Board of County Commissioners serves as the designated Community Transportation Coordination (CTC) for the Manatee County service area. The local TD program implementation, coordination, and system oversight are provided

through the Manatee County Government Public Works Department/Transit Division. The CTC is responsible for coordinating all TD transportation services, which are funded and regulated by the Florida Department of Transportation (FDOT) and the Florida Commission for the Transportation Disadvantaged (FCTD). This includes coordination for the local TD service provision and execution of coordinated contracts with local agencies that serve the TD program clients. Several local non-profit agencies and Manatee County's coordinated TD system request Federal Transit Administration (FTA) section 5310 funding to purchase vehicles to provide TD services. Local agencies must enter into or renew a coordination contract annually with the CTC as a part of their section 5310 application submittal to FDOT, or to qualify for other state funding.

Attorney Review
Not Reviewed (No apparent legal issues)

Instructions to Board Records
Please ensure that the Chairperson signs page 7 on each Contract (four in total).

Provide one signature copy of each coordination contract to Board Records and one original signature copy of each coordination contract to Benita Zarr, Public Works-Transit Division, X7426 Email: benita.zarr@mymanatee.org , send through inter-office mail or call for pick-up. Distributed 10/22/26, RT

Cost and Funds Source Account Number and Name
No Cost

Amount and Frequency of Recurring Costs
None