

2015 MANATEE COUNTY VALUE ADJUSTMENT BOARD

August 19, 2015 at 11:00 A.M.

Administrative Center – First Floor, County Commission Chambers

1112 Manatee Avenue West

Call to Order
Pledge of Allegiance

1. Introduction of 2015 VAB Members and Alternates:

County Commission

Robin DiSabatino– Chairman and BCC Member Charles Smith - BCC Member Alternate
Betsy Benac – BCC Member
Peter DeAngelis- Citizen Representative

School Board

Charlie Kennedy - School Board Member
Wade Thompson - Business Representative

VAB Members and Clerk may be contacted by email at vab@manateeclerk.com

- 2. Ratify Chairman – Motion** to ratify the selection of Commissioner DiSabatino as VAB Chairman by the Manatee County Board of County Commissioners.
- 3. Election of Vice-Chairman – Motion** to appoint (name) as the VAB Vice-Chairman
- 4. Minutes - Motion** to approve the January 21, 2015 minutes and adjourn the 2015 VAB Session
- 5. Appointment of 2015 Private Legal Counsel** - Motion to appoint Robert Hoonhout, as the 2015 VAB Attorney; and authorize execution of a contract with Mr. Hoonhout, in substantial conformance with the 2015 Attorney Contract.
- 6. Introduction Clerk of Circuit Court's Team*** - Vicki Tessmer, Board Records Supervisor and Steviemarie Snyder, Value Adjustment Board Clerk II.
- 7. Requirements of Organizational Meeting*** – Announcement by the Clerk that legal Counsel has verified that the organizational meeting of the VAB and will verify the Pre-Hearing Checklist prior to Special Magistrate hearings.
- 8. Public Comment**
- 9. Appointment of 2015 Special Magistrates** (resumes attached to the email):
- a. Special Magistrate Applicants:
 - Attorneys**
Andrea Johnson These attorney Special Magistrates will hear issues of exemptions, classifications, and portability assessment difference transfers, as well as value, if qualified.
Rinky Parwani
Barrie S. Buenaventura
 - Real Estate Appraisers**
Stephen Allen
Raymond Krasinski
David Lemonde
Rick Rape
 - Tangible Personal Property Appraisers**
Rick Rape
 - b. **Compensation and Contracts* – Motion:** Having considered the resumés and qualifications of the Special Magistrates, I move to appoint (names of special magistrates) and authorize execution of the 2015 Special Magistrate Agreements, in substantial conformance with the agreements utilized last year (exemptions, real estate, and tangible personal property).

- c. **Designation of Attorney Special Magistrates – Motion** to designate (special magistrate attorney's name), as the Attorney Special Magistrates to rule on good-cause recommendations relating to untimely or incomplete petitions and requests for reschedules.
- 10. **Value Adjustment Board Internal Operating Procedures*: Motion** to adopt Resolution R-15-145.
- 11. **Department of Revenue: Uniform Rules of Procedure F.A.C. 12D-9** - Presentation by Robert Hoonhout, VAB Attorney.
- 12. **DR-488P – Pre-Notice of Tax Forms for Real Property and Tangible Personal Property – Motion** to authorize the Chairman to execute Form DR-488P for Real Property and Tangible Personal Property, upon notification that the Board of County Commissioners has approved the extension of the tax roll prior to the completion of the Value Adjustment Board hearings.
- 13. **Government in the Sunshine** – Hyperlink is located at the bottom of agenda.
- 14. **Tentative Schedule of Hearings** – Presentation by Vicki Tessmer, Board Records Supervisor, announcing. The first Special Magistrate hearing will be held October 13, 2015, at the Historical Courthouse and will continue until completed.
- 15. **Board Comments**
- 16. **Public Comment**
- 17. **Other Business**
- 18. **Adjourn**

***All actions of the Value Adjustment Board are pursuant to F.A.C. Rule 12D-9**

Rule Chapter 12D-9, F.A.C.: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-9>
Rule Chapter 12D-10, F.A.C.: <https://www.flrules.org/gateway/ChapterHome.asp?Chapter=12D-10>
Government-In-The-Sunshine Manual: <http://www.myflsunshine.com/sun.nsf/sunmanual>

2015 Adjustment Board: Robin DiSabatino, Chairman; Betsy Benac BCC Member; Charles Smith, BCC Alternate, BB Peter DeAngelis, County Citizen; Charlie Kennedy School Board Member; and Wade Thompson, School Board Citizen

PUBLIC NOTICE: According to Florida Statutes, section 286.0105, any person desiring to appeal any decision made by the Value Adjustment Board with respect to any matter considered at said public hearing/meeting will need a record of the proceedings, and for such purposes may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based.