

OCTOBER 14, 1976

SPECIAL BOARD

The Board of County Commissioners of Manatee County, Florida, met in SPECIAL SESSION in the Court House in Bradenton, Florida, Thursday, October 14, 1976 at 9:45 A. M.

Present were Commissioners L. H. Fortson, Jr., Chairman
Dan P. McClure, Vice Chairman
Ken Burton
Kenneth D. Dierks
Robert C. Hutches
Also present were Henry E. Bourne, Deputy Clerk
E. N. Fay, Jr., County Attorney

The meeting was called to order by Chairman Fortson.

VETERANS SERVICE: BUILDING EXPANSION

Harold Rouse, Veterans Service Officer, came before the Board to request expansion of facilities at the Veterans Service Office at 1002 Sixth Avenue West.

Motion was made by Mr. Hutches to authorize expansion of the Veterans Service office facilities at a cost not to exceed \$2,500.00. Motion was seconded by Mr. Burton and carried unanimously.

WORK RELEASE: FACILITIES FOR FEMALE OFFENDERS

Gilbert Smith requested the Board to accept the LEAA grant for \$13,136.00 which had been approved for kitchen equipment in the Work Camp, but could not be used by the Sheriff's Department because of lack of funding for the Work Camp facilities. He said Tampa Bay Regional Planning Council had advised if the grant is accepted the category could be changed, and he was requesting that the funds be used to establish facilities for female offenders under the Work Release Program.

Motion was made by Mr. McClure to approve the request, to accept the LEAA grant/funds in the amount of \$13,136.00 and to authorize the Chairman to execute the acceptance and a letter to be forwarded for the purpose of changing the designated project from kitchen equipment for the Work Camp to a Work Release Program for Female Offenders. Motion was seconded by Mr. Burton and carried unanimously. (Mr. Smith stated that the county matching funds of \$730.00 could be allocated from his budget.)

LIBRARY: APPLICATION PUBLIC WORKS GRANT

Phillip Place, Director, and Mrs. Eleanor B. Walker, Chairman, Manatee County Library Board, submitted a Resolution Requesting the Board of County Commissioners of Manatee County, Florida, to Sponsor a Local Public Works Project for the Manatee County Library Board.

Motion was made by Mr. McClure that the Chairman of the County Commission be authorized to file an application for a Federal Grant or Grants, under provisions of Public Law 94-369 "U. S. Department of Commerce, Economic Development Administration, Title I, Local Public Works Development and Capital Investment Act of 1976, Federal Regulations CFR 13, 316.00, Federal Registry August 23, 1976" for the construction and operation of an addition on the East side of the South Manatee Branch Library. Motion was seconded by Mr. Dierks and carried unanimously.

SOUTH COUNTY BRANCH LIBRARY: ARCHITECT

The County Attorney submitted and outlined the terms and conditions of agreement with Sidney R. Wilkinson to perform architectural services in connection with plans and specifications to remodel and

OCTOBER 14, 1976

(Cont'd)

make addition to the east side of the South Manatee Branch Library. He noted certain minor changes from the preliminary agreement that had been agreed to by Mr. Wilkinson.

Motion was made by Mr. McClure that the Chairman be authorized to execute Contract/Agreement between the Board of County Commissioners and Sidney R. Wilkinson, Architect, on addition to South Manatee Library building. Motion was seconded by Mr. Hutches and carried unanimously.

CONTRACT RECORDED S-1-36

PERSONNEL: MANNING LEVELS

Westwood Fletcher read a proposed Resolution establishing authorized Manning Levels for County Departments.

Mr. Dierks moved for the adoption of a

RESOLUTION ESTABLISHING AUTHORIZED MANNING LEVELS, BY
JOB CLASSIFICATION, FOR DEPARTMENTS UNDER THE DIRECT
SUPERVISION OF THE BOARD OF COUNTY COMMISSIONERS.

Motion was seconded by Mr. Hutches and carried unanimously.

RESOLUTION RECORDED (S-5-)

TRAVEL: STATE ASSOCIATION

Motion was made by Mr. Dierks that Board members and the Personnel Director be authorized to attend the meeting of the State Association of County Commissioners to be held in Daytona Beach, October 21-23, 1976. Motion was seconded by Mr. Hutches and carried unanimously.

PLANNING COMMISSION: MEMBER APPOINTED (HOOPER)

Mr. McClure made a motion to appoint George Hooper as member of the Planning Commission to fill the vacancy created by the resignation of Louis Driggers. (Term expires March 1, 1978) Motion was seconded by Mr. Dierks and carried unanimously.

SAFETY: ROLL BARS ON TRACTORS

Mr. Fletcher advised that the Industrial Safety Inspector from the Florida State Department of Commerce and the Loss Control element of Jack Zickafoose Insurance Agency, Inc., (who is servicing the County Workmen's Compensation program) are urging the Board to reconsider action of the previous meeting concerning roll bars on tractors and to discontinue the use of those tractors until the roll bars are installed.

Motion was made by Mr. Dierks to rescind Board action of October 12, 1976 relating to roll bars, and to discontinue use of tractors without roll bars throughout all county departments until these safety measures are met. Motion was seconded by Mr. Hutches and carried unanimously. (Some of the tractors have roll bars and can be used on emergency basis for mowing, etc., until all tractors have roll bars installed.)

PERSONNEL: PAYROLL CHANGES

Mr. Fletcher requested the Board to consider and act upon those personnel actions coordinated during the past week, as amended earlier, and authorize the chairman to sign the appropriate documents.

Motion was made by Mr. Dierks to approve Group I of the Payroll Changes, including new hires, terminations, Salary Increases/Job Reclassifications and miscellaneous (Authority to Travel) and to authorize the Chairman to sign the appropriate documents. Motion was seconded by Mr. McClure and carried unanimously.

Motion was made by Mr. McClure to approve Group II of the Payroll Changes, including Salary Increases/Job Reclassifications of three employees in the Parks & Recreation Department. Mr. Dierks seconded the motion for purpose of discussion and referred to percentage of increase for those employees, comparing the salary of one assistant

to that of the Director of Emergency Medical Services who was on call at any time during day or night, and recommended that it be reconsidered in the discussion. Voting "Aye" were Mr. McClure, Mr. Hutches and Chairman Fortson. Mr. Burton and Mr. Dierks voted "No". Motion carried.

Mr. Dierks made a motion to rescind the action of the Board in connection with the pay schedule for the first three men on the list for Parks and Recreation Department. Motion was seconded by Mr. Burton. Voting "Aye" were Mr. Dierks and Mr. Burton. Mr. McClure, Mr. Hutches and Chairman Fortson voted "No". Motion did not carry.

Mr. Fletcher requested permission to add the name of one person to the list for New Hires in Group I, CETA II employee, which had been previously coordinated.

Motion was made by Mr. McClure to add the name of Marie Constiner to CETA II employees, at \$2.85 per hour (March of Dimes). Motion was seconded by Mr. Dierks and carried unanimously.

The County Attorney questioned if the \$312.00 cost of living increase was included in the salary increases for the Director and Assistant Directors of the Parks & Recreation Department, and should be clarified if cost of living increment included in the calculations. Mr. McClure made a motion that the cost of living increase be included in the salary increases of these three employees. Motion was seconded by Mr. Hutches and carried unanimously.

PROBATION DEPARTMENT: INCREASE SUPERVISION AND FEES

Mr. Burton referred to Administrative Order by Circuit Judge Lynn N. Silvertooth and County Judge Claflin Garst, Jr., that circumstances have occurred which necessitate increasing the cost of supervision for probationers of the County Court of Manatee County and that a further increase of services will be necessary as a result of increased case loads due to municipal court phase-out on January 1, 1977, and ordering that effective October 15, 1976, all County Court probationers sentenced on that date and thereafter will make payment in the amount of \$15.00 per month as a cost of supervision for probation services.

George E. Moore, Administrator of the Probation Department, submitted a budget request reflecting increase in revenue and items in expenditures that would be increased as a result of staff increase.

Motion that the Deputy Clerk initiate item to item transfers from Contingencies to the appropriate items, with budget amendment at the time increased revenues should warrant, was withdrawn.

Mr. Burton made a motion that the Board approve the request for/ and additional employees in the Probation Department. Motion was seconded by Mr. Hutches and carried unanimously.

PORT MANATEE: PUBLIC WORKS PROJECT (DOCK FACILITIES)

Motion was made by Mr. McClure that the Chairman of the Board be authorized to execute the appropriate documents for filing application for a Federal Grant pursuant to the Public Works Employment Act of 1976 for the completion of plans, specifications and construction of dock facilities at Port Manatee, as requested by Manatee County Port Authority by Resolution dated October 7, 1976. Motion was seconded by Mr. Burton and carried unanimously.

COUNTY COMMISSIONERS, STATE ASSOCIATION OF

Motion was made by Mr. Burton that the County Attorney or a member of his firm be authorized to attend the meeting of the State

OCTOBER 14, 1976

(Cont'd)

Association of County Commissioners to be held October 18 - 21, 1976 (sessions by county attorneys on equalizing taxation).
Motion was seconded by Mr. McClure and carried unanimously.

PRIVATE STREET: WIGHTMAN

Mr. McClure moved for the adoption of a Resolution approving Private Street No. 24 for WILLIAM S. WIGHTMAN, JR., as access to his property for building purposes. Motion was seconded by Mr. Dierks and carried unanimously. (Braden River Ranchettes, Unit No. 1)

RESOLUTION RECORDED S-1-37

PORT MANATEE: PUBLIC WORKS GRANT

Motion was made by Mr. McClure that all documents requiring signatures, and information from other departments necessary to file the application for Public Works Grant for the Manatee County Port Authority, be executed by the appropriate county officials. Don Shepherd, Grants Coordinator, clarified these as being (1) Certification from the Clerk, as financial officer of the Port, attesting the Chairman's signature that there are no budgeted funds for this particular project; (2) Opinion by title counsel, which is the County Attorney, that the property is owned by Manatee County; (3) EEO forms filed by the local and state officials under the Economic Equal Employment Opportunity Section IV from the personnel office; (4) Request of Eligibility, signed by the Chairman, and the original application; (5) Certification of appointment as an Economic Redevelopment District and (6) Authorizing the Planning and Development office to proceed with following through on the necessary requirements for establishing Manatee County as an Economic Development District.

It was pointed out that the Board had complied with the requirement of this program to have in existence the Affirmative Action Plan within the County.

Motion was seconded by Mr. Dierks and carried unanimously.

BUDGET AMENDMENT

Mr. McClure moved for the adoption of a Resolution authorizing budget amendments in various departments by item to item transfers in the 1976-1977 Budget:

FROM:	Salaries (Library); Salaries (Gen. Rev.) Hospital Insurance; Unemployment; Salaries (FRS); Salaries (R & B)	\$337,410.00
TO:	Salaries - Talking Books, SCORE, County Funded (Lib.); Salaries - Agriculture, EMS, Transit, Probation, Grant Research, Custodian, Animal Control, Lifeguards, MVI 15001, MVI 15002, P.B.R., Planning, Purchasing, Motor Pool, Insurance, Soil Conservation, Veterans, Welfare, Civil Defense, Personnel, Work Release Program, Other; Clerk to Board; Salaries - Land Acq.; Engineering; Salaries (Maint. R & B)	337,410.00

Motion was seconded by Mr. Hutches and carried unanimously.

RESOLUTION RECORDED S-1-38

AGRICULTURAL CENTER: HARLEE BUILDING ROOF

Motion was made by Mr. McClure to authorize readvertising for bids to be received on re-roofing the Harlee Building at the Agricultural Center in Palmetto, as requested by Richard M. Aalbert, County Extension Director. Motion was seconded by Mr. Hutches and carried unanimously.

OCTOBER 14, 1976

(Cont'd)

PARKS & RECREATION: EQUIPMENT & MATERIAL FOR GOLF COURSE

John Marble, Director of Parks and Recreation, submitted tabulation and recommendation for award of bids on Equipment and Material for the Manatee County Golf Course. He advised that all were low bids with the exception of one item group by Debra's Equipment, Inc., (Mower does not have gauge wheels as specified) which did not meet specifications.

Motion was made by Mr. McClure to accept the recommendation by Mr. Marble and to award bids on equipment and material for the Golf Course as follows:

<u>DeBRA TURF & INDUSTRIAL EQUIPMENT CO.</u>	
Items #3, 7, 21 and 26	785.00 Total
<u>ZAUN EQUIPMENT, INC.</u>	
Items #1, 2, 5 and 6	4,232.00 Total
<u>STANDARD GOLF COMPANY</u>	
Items #8, 17, 18 and 19	1,026.00 Total
<u>WITTEK GOLF RANGE SUP. CO., INC.</u>	
Items #4, 22, 23, 24 and 25	1,553.60 Total
<u>ALFCO, INC.</u>	
Items #9, 10, 11, 12, 13, 14, 15, 16 and 20	953.62 Total

Motion was seconded by Mr. Hutches and carried unanimously.

MEETING ADJOURNED

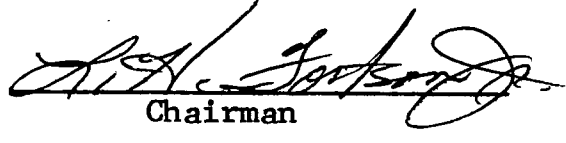
There being no further business, the meeting was declared adjourned.

Attest:

M. T. McInnis, Clerk


Deputy Clerk

APPROVED:


Chairman