

SEPTEMBER 29, 1977

The Board of County Commissioners, Manatee County, Florida, met in SPECIAL SESSION in the Courthouse, Bradenton, Florida, Thursday, September 29, 1977, at 9:05 a.m.

Present were Commissioners
 Louis E. Driggers, Chairman
 Lamar S. Parrish
 L. H. Fortson, Jr.

Also present were
 John D. Sands, Deputy Clerk

Commissioner Kenneth D. Dierks and the County Attorney, E. N. Fay, Jr., entered during the meeting.

Commissioner Dan P. McClure was absent.

The meeting was called to order by the Chairman.

HIGHWAY DEPARTMENT

Mr. Driggers advised that the request by the Highway Department for piping along 9th Street East, was no longer necessary as the problem had been resolved by relocation of sewer lines by Manatee County Utilities System in their proposed plan.

FAIR ASSOCIATION/AGRICULTURAL CENTER

Joe Shannon of the Manatee County Fair Association was present to answer questions regarding their request for funds (\$4,100.00) to complete the improvements at the Fair Grounds. He stated that twelve thousand dollars had already been expended for improvements in and around the Chaires Building, including construction of new stage and dressing rooms. The additional funds are necessary for electrical upgrading of the Chaires Building and lighting for the stage area.

Mr. Fortson moved that the expenditure of \$4,100 be approved for the Fair Association as requested. Motion was seconded by Mr. Parrish and carried unanimously.

63RD AVENUE EAST - RAILROAD CROSSING SIGNAL

The Chairman presented the tri-party agreement with the Department of Transportation, Seaboard-Coastline Railroad Company, and Manatee County for a Railroad Crossing Signal at 63rd Avenue, East. This agreement was deferred from the 9/27/77 meeting pending review by the County Attorney. Mr. Driggers stated that Mr. Fay had reviewed the documents and that they were in good order. The portion of the agreement pertaining to the County called for annual maintenance only and no expenditure of funds is involved on the part of the County other than the annual maintenance covered in the agreement.

Motion was made by Mr. Fortson, seconded by Mr. Parrish, to adopt the resolution authorizing the approval and execution of the agreement. Motion carried unanimously.

RESOLUTION/AGREEMENT RECORDED

S-2-297

INSURANCE/FLEET

In connection with payment of invoices on insurance on County Vehicles, deferred from September 27th, Mr. Fletcher referred to clarification by the insurance carrier that error had been made by cancellation of coverage on the wrong vehicle, and Mr. Shore had withdrawn his objections.

Mr. Parrish moved that the invoices of Employer's Insurance of Wausau be approved for payment subject to Mr. Sand's discussing them with Mr. Shore. Motion was seconded by Mr. Fortson and carried unanimously.

(Enter Mr. Dierks)

TRAVEL

Motion was made by Mr. Parrish, seconded by Mr. Dierks and carried unanimously, that travel be approved as follows:

9/29/77 - Mr. Driggers to attend Tampa Bay Regional Planning Council meeting of the Subcommittee on EMS in St. Petersburg.

10/4/77 - Robert T. Montgomery to attend Southwest Florida Water Management District Board meeting in Brooksville.

PARKS & RECREATION

In view of memorandum from the Director of Department of Parks and Recreation further justifying his request for assorted trees and plants, Mr. Fortson moved that the Purchasing Department be authorized to advertise for bids. Motion was seconded by Mr. Dierks and carried unanimously.

MCUS - EMPLOYEES

The Director of Personnel, Westwood Fletcher, requested permission to begin the process of incorporating the employees of the Manatee County Utilities System into the County Forty Grade Pay Plan.

Motion was made by Mr. Parrish that the Personnel Director's request be granted; that the classifications be drafted and presented to the Board for review and discussion in a work session. Motion was seconded by Mr. Dierks and carried unanimously.

ELECTIONS, SUPERVISOR (PARKING)

Upon request by Jerome Davis, Supervisor of Elections, that some action be taken to maintain and mow their parking area, Mr. Fletcher stated that he had instructed the Highway Department to take care of the problem. Mr. Driggers suggested that the Sheriff's Department be approached in regard to having the prisoners maintain the parking area and that Mr. Fletcher contact Sheriff Burton to that effect. There was no objection from the Board Members.

MCUS - WATER QUALITY

The Chairman requested authorization to sign a letter to the Department of Environmental Regulation requesting that they conduct an evaluation of the Manatee County Utilities Water Treatment System and facilities at the earliest possible date. Mr. Fortson moved that the Chairman be authorized to sign the letter. Motion was seconded by Mr. Dierks and carried unanimously.

Mr. Driggers added that a letter had been sent to Dr. John Amrusko, Director of the Health Department, asking that they investigate the allegations made by the press as to the quality of County water. In addition, the Sheriff's Department has been requested to patrol the water and sewer plants to prevent sabotage.

MCUS - TREATMENT PLANTS

In Mr. Fay's absence, the Chairman presented a proposed ordinance requiring fences and grates on sewage or wastewater treatment plants, said ordinance to cover all treatment plants whether County or privately owned. The Chairman asked the Board Members to review the ordinance so that it could be brought up for public hearing.

In this connection, Mr. Fletcher stated that he had been advised that all County-owned or operated treatment plants had already complied with this proposed ordinance.

BUDGET AMENDMENTS

Upon motion by Mr. Fortson, seconded by Mr. Dierks, Resolutions were unanimously adopted authorizing amendments to the 1976-1977 Budget by item to item transfers as follows:

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(Cont'd)

Custodian DepartmentFrom: Remodel Courthouse
To: Equipment

\$4,843.75

) RESOLUTION RECORDED

S-2-298

From: Gasoline
To: Small Tools & Implements;
Maintenance of Buildings;
Maintenance Parts;
Contracted Maintenance

\$36,900.00

) RESOLUTION RECORDED

S-2-299

PARKS & RECREATION/FISHING REEFS

Mr. Mullon, Purchasing Director, presented the agreement, deferred from the 9/27/77 meeting, to load and barge materials for offshore reef disposal, stated that Bay-Con is a subsidiary of Benton and Company, Inc. In order to simplify matters, the agreement had been changed to show Benton and Company, Inc., as the contractor and the company with which the County was entering into an agreement.

Motion was made by Mr. Parrish to authorize execution of the contract with Benton and Company, Inc., and accept the Certificate of Insurance, subject to review by the County Attorney. Motion was seconded by Mr. Dierks and carried unanimously.

) AGREEMENT RECORDED

S-2-300

(Mr. Fay, later entering the meeting, stated that the document was now in good order.)

43RD STREET CONSTRUCTION: CONTRACT

Motion was made by Mr. Fortson to authorize the execution of the Contract Agreement with Warren Brothers Company in the amount of \$94,184.00 for highway construction on 43rd Street (Project 737-06-01) and to accept the Performance Bond and Insurance Certificate (Insurance Company of North America, surety). Motion was seconded by Mr. Parrish and carried unanimously.

) CONTRACT RECORDED

S-2-301

MCUS-PURCHASING

The Purchasing Director requested, due to the on-going requirement by the Manatee County Utilities System for chemicals, that the Board waive the bid policy and permit him to procure these chemicals until such time as new negotiations and agreements can be entered into with the suppliers and/or go out for bid. He submitted a proposed resolution which would permit negotiation of new contracts and setting up a negotiation team to acquire these chemicals, but he would need authorization to purchase these items during the interim period.

Mr. Fortson moved that the Purchasing Director be authorized to waive the bid policy and negotiate for chemicals for the Utilities System during the interim period. Motion was seconded by Mr. Dierks and carried unanimously.

HIGHWAY DEPARTMENT/PAVING

Mr. Mullon asked for approval of Purchase Order #6182 in the amount of \$2,340, which came about as a result of the Highway Department ordering prime and spread of 15,600 square yards of asphalt paving from Clare M. Proper under the assumption that it was covered under the annual contract, when in fact it was not. Mr. Mullon stated that the price of 15 cents per square yard was a fair and reasonable price. Mr. Dierks moved that the purchase order be approved. Motion was seconded by Mr. Parrish and carried unanimously.

PUBLIC FUNDS AND DOCUMENTS, WITHDRAWAL OF

Upon motion by Mr. Fortson, seconded by Mr. Parrish, Resolution was unanimously adopted authorizing signatures for Withdrawal of Public Funds and Documents as follows:

1. That all withdrawals of funds of Manatee County, with the exception of Manatee County Port Authority, shall be executed by the Chairman OR Vice Chairman of the Board of County Commissioners AND the Clerk of the Circuit Court.
2. That withdrawal of funds of the Manatee County Port Authority shall be executed by the Chairman OR Vice Chairman of the Manatee County Port Authority AND the Clerk of the Circuit Court.
3. That the signature of the Chairman OR Vice Chairman of the Board of County Commissioners AND the Clerk of the Circuit Court for withdrawal of funds from any accounts may be a facsimile signature.
4. That the withdrawal of documents of Manatee County from safe deposit boxes shall be executed by the Chairman OR Vice Chairman AND the Clerk of the Circuit Court.
5. That the County Commission approves and designates the Chairman and Vice Chairman of the Board of County Commissioners and the Manatee County Port Authority and the Clerk of the Circuit Court, as Comptroller to the Boards, as fully capable and authorized to sign checks, drafts or warrants disbursing County funds and documents as set forth above.

RESOLUTION RECORDED

S-2-302

PERSONNEL

Mr. Dierks expressed concern in regard to secondary employment of County employees when that employment is by their supervisor, administrator, or elected official. Mr. Fletcher stated that a County employee must get approval prior to accepting secondary employment but the situation described by Mr. Dierks was not spelled out in the Personnel Policy. He added that he would rewrite that portion of the policy pertaining to secondary employment and submit to the Board for review.

CONSTRUCTION PERMITS

Upon motion by Mr. Fortson, seconded by Mr. Parrish, the Board unanimously adopted Administrative Regulations for the Planning and Development Department on the issuance of Construction Permits.

RECORDED

S-2-303

(Enter Mr. Fay)

PERSONNEL/40 GRADE PAY PLAN: MERIT INCREASES

The Personnel Director discussed a problem arising from the implementation of the 40 Grade Pay Plan and the Board's restricting the cost of living increase to those employees getting an increase of \$300 or less under the plan. Mr. Fletcher stated that there were several marginal cases where the new plan took an employee just over the \$300 limit thus preventing them from being eligible for the cost of living increase.

Mr. Parrish moved that the Personnel Director and the Budget Chairman be authorized to review, on an individual basis, those employees that are close to the \$300 increase under the new plan. Motion was seconded by Mr. Fortson and carried unanimously.

The matter of merit increases for Department Heads was brought up and the Board Members were asked to review it for the next Board Meeting.

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(Cont'd)

BUDGET/TAX ROLLS

Mr. Fortson expressed concern in having available revenues to support the budget for the new fiscal year in view of the fact that the tax roll is tied up in court and not knowing when the State will certify the tax roll or when the tax bills will be sent out. Mr. Shore echoed Mr. Fortson's fears and recommended that the Board make a united statement to County Departments regarding a moratorium on any type of capital expenditure or capital improvement projects until further notification. Mr. Fortson suggested that the Chairman write a memorandum to the Department Heads and affected outside agencies to this effect. There was no objection from the Board Members.

POLLUTION CONTROL/WATER QUALITY

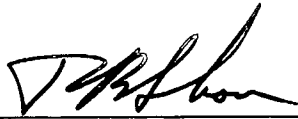
Bud Randle of Pollution Control announced that County drinking water is safe and no evidence of contamination, stating that investigations of the drinking water are done frequently and routinely.

MEETING ADJOURNED

There being no further business, the meeting was declared adjourned.

ATTEST

APPROVED



Clerk



Chairman