

SEPTEMBER 26, 1978

The Board of County Commissioners, Manatee County, Florida, met in REGULAR SESSION in the Courthouse, Bradenton, Florida, Tuesday, September 26, 1978, at 9:06 a.m.

Present were Commissioners  
Louis E. Driggers, Chairman  
Dan P. McClure, Vice Chairman  
Lamar S. Parrish  
R.W. Fowinkle, III

Commissioner L.H. Fortson, Jr. was absent.

Also present were:  
E.N. Fay, Jr, County Attorney  
L. Frappier and Ralph Umana, Deputy Clerks representing  
R.B. Shore, Clerk.  
Dave Collier, County Administrator, entered during the meeting.

Representing the various news media were: Betty Kohlman, St Petersburg Times; Colin Moore, The Islander; Mike Todd, Sarasota Herald-Tribune, and/or other agents who entered during the meeting.

The meeting was called to order by the Chairman.

Invocation by Rev. Bill Wightman, Youth for Christ.

ROSE PARK SUBDIVISION - VACATION OF ROADWAY

The Chairman declared public hearing open for the purpose of hearing petition of Drs. David J. Krull and Raymond Raitz to vacate and close that certain roadway and turning circle designated as "unnamed" in Rose Park Subdivision.

John Pettigrew, Attorney for the petitioners, identified the property to be vacated as a short right of way and turnaround adjoining, or lying very close to, the right of way of U.S. 301, in a totally undeveloped area easterly and northerly from the City of Palmetto; that his clients are the equitable-title owners of the property surrounding the entire roadway and turning circle, but due to legal technicalities involving the fee simple ownership, he requested that after the public hearing is closed, action be deferred until these technicalities are resolved.

Mr Pettigrew said he would provide clarification as to the location of Erie Road in relation to the subject property, which was requested by Mr Parrish.

There were no objections and the Chairman declared the public hearing closed and action deferred, as requested by the attorney for petitioners.

BUDGET (1978-1979)

The Chairman declared public hearing open for the purpose of hearing requests and complaints from the public regarding the Budget for Fiscal Year 1978-1979. (Advertised in Bradenton Herald September 19, 1978)

In compliance with the law that the Board of County Commissioners adopt a balanced budget, Ralph Umana, Deputy Clerk, submitted proposed

- 1) RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS  
ADOPTING BUDGET FOR THE FISCAL YEAR 1978 - 1979

outlining revenues and appropriations as follows:

<u>FUND</u>	<u>REVENUES</u>	<u>APPROPRIATIONS</u>
General Fund	\$ 15,119,896	\$ 15,119,896
Transportation Trust Fund	7,981,940	7,981,940
Library Fund	960,700	960,700
CETA Fund	5,334,623	5,334,623
Other Special Revenue Funds	1,684,502	1,684,502
Debt Service Funds	902,850	902,850

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Capital Project Funds	\$ 3,851,068	\$ 3,851,068
Water & Sewer Funds, MCUS	46,074,705	45,026,806
Port Authority Fund	2,992,140	2,992,140
Transit	631,608	631,608
Golf Course Fund	400,000	400,000
Intragovernmental Service Funds	1,360,469	1,360,469
Historical Commission Fund	14,796	14,796
Self Insurance Fund	350,000	350,000

Arlene Flisik, 4106 24th Ave W., expressed disappointment that Parks and Recreation Department had received only \$200,000 for capital expenditures, and requested that at least \$30,000 be used to provide bike paths, neighborhood parks and/or swimming pool. She was advised by Chairman Driggers that the Parks and Recreation Board had made recommendations on the use of these funds; that the long range plan for 59th Street Recreation Area included a swimming pool.

BUDGET: MILLAGE

The Deputy Clerk submitted proposed

- 2) RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS TO CERTIFY THE MILLAGE FOR THE 1978 - 1979 BUDGET

General Fund	3.3044	
Highway & Engineering	1.6635	
Library	.3000	
Courthouse I & S	.0735	
Hospital I & S #2	.0248	
Hospital I & S #3	.1289	
Library I & S	.1357	
Health Department	.2281	
West Coast Inland Navigational District	.0100	
Anti-Mosquito Control	.127	5.9959

The Chairman declared the public hearing closed.

Motion was made by Mr Fowinkle for adoption of Resolutions

- 1) Adopting the Budget for Fiscal Year 1978-1979  
RESOLUTION RECORDED S5-131
- 2) Certifying the Millage for the 1978 - 1979 Budget.  
RESOLUTION RECORDED S5-132

Motion was seconded by Mr Parrish and carried unanimously.

TOWER SQUARE SHOPPING CENTER

Robert Blalock, Attorney for Mayer Realty II, owners of Tower Square Shopping Center, presently under construction, requested waiver of provisions of Section VI, Paragraph 19(I), Sub-paragraphs (r) and (u) of the Manatee County Zoning Ordinance which requires 751 parking spaces for Tower Square, together with adjoining Palma Sola Plaza Shopping Center. In requesting approval of proposed plan for 674 parking spaces he explained that the closing hour of 5:30 p.m. for all the merchants in Palma Sola Plaza (except Grand Union and Treasury Drug) will be the same closing hour for merchants in Tower Square with the exception of the larger of the two restaurants, which will do at least 75 percent of its business after the shops are closed; that the owners of the two shopping centers have an agreement for customer cross-parking and the 674 parking spaces will be more than adequate. He pointed out that there is sufficient area to provide the required 751 spaces, but the landscaped areas in the shopping center far exceeds the zoning requirements, and the aesthetics of the shopping center would be enhanced if landscaping allowed in lieu of high parking requirements.

The Planning Director advised there is a provision in the zoning

code for appeal on the enforcement of the parking requirements, and the Planning Department would have no objections to granting the request for the waiver.

The County Attorney stated that, if it is the desire of the Board to grant the request, the appropriate motion would be to waive the requirement for 751 parking spaces for Tower Square Shopping Center (identified by number assigned to it by the Planning Department) and consent to their using plans showing 674 spaces.

Motion was made by Mr McClure that the request (for waiver of parking requirement for Tower Square) be approved as outlined by the County Attorney. Motion was seconded by Mr Fowinkle and carried unanimously.

PRIVATE STREET NO. 42 (CULBERT)

Tom Gallen, Attorney for Jean Coleman, one of six property owners located on Private Street No. 42 (approved by adoption of resolution 8/15/78), requested that the width of the street be reduced from 50 feet to 30 feet, and the excess 20 feet restored to property owners. He pointed out that the document submitted by Mrs Coleman, consenting to the private road, was for information only and was silent as to the width of the road.

Motion was made by Mr Fowinkle to instruct the County Attorney to prepare necessary documents to change the width of the street to 30 feet for consideration and adoption by the Board. Motion was seconded by Mr Parrish and carried unanimously.

Chairman Driggers reemphasized that no more than six properties are to be served by Private Street No. 42, however, upon question, the Planning Director said the Planning Department had no objection to the mobilehome, presently used as a residence, being replaced by a house.

MCUS/WATER TREATMENT PLANT RETENTION PONDS

D.E. Pittman, Director, Manatee County Utilities System (MCUS) reported an emergency situation at the water treatment plant retention ponds resulting from backwash water from the filters leaking into the (Manatee) river. He outlined proposal to remove slime from existing ponds; build two, possibly three additional dikes, and install a minimum 12 inch line to let the water pass through from dike to dike; that Ed Dougherty, Director, Highway and Engineering, inspected the situation and concurs with this proposal. He estimated that 12,000 to 15,000 cubic yards of dirt will need to be moved at an estimated cost of \$1.00 per cubic yard. He stated he had contacted several local contractors, and Woodruff and Sons Construction Inc. is the only one with equipment suitable to do this job and available to be on the site by the end of the week.

He requested authorization to proceed under emergency conditions, waiving bid procedures, and engage Woodruff and Sons Inc to make necessary emergency repairs.

O.E. Randle, Pollution Control Director, supported Mr Pittman's request, advising there is no evidence of water quality violations at this time, but the ponds have reached their capacity and are in need of immediate attention.

Motion was made by Mr Fowinkle that the request by MCUS Director to take necessary emergency measures to alleviate the problem be approved. Motion was seconded by Mr Parrish and carried unanimously.

The County Attorney recommended that the emergency situation be documented in writing, and Mr Pittman stated this will be done immediately.

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CASA ONECO MOBILEHOME SUBDIVISION - VACATION OF RECREATION AREA

Tom Gallen, Attorney for Ned King, submitted petition to vacate, abandon, discontinue, renounce and disclaim any right of the County of Manatee and the public in a certain parcel of land located on south side of 53rd Avenue Plaza East, between Lots 5 and 6 in Casa Oneco Mobile Home Subdivision and further described as "Recreation Area", so that Mr King can obtain appropriate permits to place mobile homes on the space.

Mr King who stated he is fee simple owner of the parcel, said that the area is not now, nor ever was used as recreation area, that he has a petition with signatures of over fifty percent (13 of 24) of the other property owners that they want the area vacated.

The County Attorney requested an opportunity to review the petition and make recommendations as to vacation procedure. Upon request by Mr Gallen for a hearing date so he can notify the residents of Casa Oneco Mobile Home Subdivision, Mr McClure recommended he attempt to get written commitments from the remaining property owners. Public hearing was tentatively set for October 17, 1978.

Chairman Driggers recommended Mr King be granted waiver of the 120 day sewer hook up requirement to allow him sufficient time to have the area vacated, and the County Attorney stated that he would research the law and the bond requirement and report his findings back to the Board.

PRIVATE WAY (LABREE)

Fred LaBree, 4713 9th Street, E., Ellenton, requested a presently-used, recorded easement (at dead end of 9th Street, Ellenton) be redesignated as private way for purpose of obtain building permit. (Described in deed from Joseph J. and Betty L. Polizzi to Fred M and Eleanor S. LaBree, as appears in O.R. 908, page 1020) He stated that only four properties are involved, and he has obtained written consent of these owners.

The Planning Director recommended approval of the easement as adequate in the circumstances for issuance of construction permit.

Motion was made by Mr Parrish to designate the easement as adequate under the circumstances for issuance of construction permit. Motion was seconded by Mr McClure and carried unanimously.

RECORDED

S5-133

GUN PERMITS: REEDER; TOBIAS

Motion was made by Mr Fowinkle to approve application and adopt appropriate resolution granting a gun permit for

JAMES DAVIDSON D. REEDER, 3700 14th Street W., Bradenton  
(The Ohio Casualty Insurance Co., Surety) - 2 years  
H & R Model 732, .32 S & W Long; SN AP 97812

Motion was seconded by Mr Parrish and carried unanimously.

RESOLUTION RECORDED

S5-134

Following brief interview with Theodore J. Tobias, Chairman Driggers recommended action be deferred one week on his application for license to carry a gun. There were no objections.

RECESS/RECONVENE

After a brief recess, the Board reconvened with all members present except Mr Fortson.

ZONING

Recommendations of the Planning Commission were submitted by Charles Carrington, Director, and Bill Swan, Planner.

R-919 JAMES E. PRATT - REZONE TO PR - DEFERRED  
 Deferred 9/5/78 to allow Board Members to personally review the site.  
 Planning Commission recommended APPROVAL.

Sidney Wilkinson submitted colored photographs of the natural buffer area and pointed out the placement and extent of the proposed parking area in relationship to the buffer, which he said will remain undisturbed.

Mr McClure stated that his concern in regard to the adequacy of the buffer has been satisfied by his personal inspection of the site and he would recommend approval of the request for rezone.

O.E. Randle stated Court Records reveal that a court order issued in connection with Case No. 9548 (1955) Bradenton Country Club and E.P. Nicholas vs Henry A. Mecklin, restricts the use of this property to residential only, and requested it remain R-1B.

The County Attorney stated he would be reluctant to recommend final action until he has reviewed the court case and recommended R-919 be deferred at least one week. There were no objections.

R-924 BLAKE WHISNANT - REZONE TO C-1 - DEFERRED  
 (William B. Kipp, Agent) Request: To change present zoning from R-1 & R-1AA to C-1 on 6.20 acres at U.S. 301 & Ellenton-Gillette Road for proposed shopping center.  
 Planning Commission recommended APPROVAL.

The Planning Director stated that the Highway and Engineering Department are notifying the petitioner that the parking lot arrangement shown on the plans should be modified, and improvements will be required on Ellenton-Gillette Road; that the Utilities Department has advised that the sewer treatment plant shown on the plan appears inadequate, and a water main to the site will require a jack and bore under U.S. 301, which will be at the developer's expense.

William Kipp, Agent for Developer, requested action on R-924 be deferred to October 17, 1978. Due to new schedule for hearing Zoning matters, Mr Carrington recommended this item be deferred to October 19th. There were no objections.  
 (Mr Fowinkle departed the meeting)

SE-663 FLORIDA POWER & LIGHT CO. - EXTENSION - APPROVED  
 (A.G. Putnam, Agent) Request to amend previously approved SE-663 to extend the present approved time waiver from December 31, 1979 to December 31, 1986 on 10 acres approximately 1300 ft. south of SR 64 & ½ mile east of 43rd Street.  
 Planning Commission recommended APPROVAL.

Motion was made by Mr Parrish to approve the request. Motion was seconded by Mr McClure and carried unanimously.

SE-669 FLORIDA POWER & LIGHT CO. - EXTENSION - APPROVED  
 (A.G. Putnam, Agent) Request to amend previously approved SE-669 to extend the present approved time waiver from December 31, 1978 to December 31, 1986 on 1.23 acres at 3501 9th Avenue West.  
 Planning Commission recommended APPROVAL, with stipulations:  
 1) Florida Power & Light Co. maintain landscape buffer of 50' along 9th Ave and 38' around remaining sides;

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- 2) One entrance shall be permitted off of 36th St. W., and a visually screened emergency access will be permitted off of 35th St. W.
- 3) No parking will be permitted within required buffer area.

The Planning Director stated that Warren Custer spoke in opposition at the public hearing and a letter is on file from Mary Rector, also in opposition. In response to question, Mr Carrington advised that the primary objection concerns the condition of the pond, and read into record letter from Lonnie Pullen, dated 8/30/78, stating he had no objections to the extension of SE-669 to December 31st, provided that it is approved with same stipulations as before, and the pond is filled.

Steve Byers, representing Florida Power and Light Company, advised that the company has commenced filling the pond and maintenance problems being resolved.

Motion was made by Mr McClure to approve the request. Motion was seconded by Mr Parrish and carried unanimously.

SE-728 FLORIDA POWER & LIGHT CO. - EXTENSION - APPROVED  
(A.G. Putnam, Agent) Request: Amend previously approved SE-728 to extend the present approved time waiver from December 31, 1979 to December 31, 1985 on 9.90 acres on south side of SR 64, approximately ½ mile west of Lena Road.

Planning Commission recommend APPROVAL, with stipulations:

- 1) One drive will be used for access
- 2) Maintain a 20' buffer on the west, south and east sides of the property
- 3) Landscape plan shall be approved by the Planning Director prior to issuing building permits. (No. 3 stipulation is new, and Florida Power & Light agrees)

Motion was made by Mr McClure to approve the request. Motion was seconded by Mr Parrish and carried unanimously.

SE-1139 LANTERN RESTAURANT - COP - DENIED  
(Wm. E. Robertson, Attorney; Kai Chu Lam & Shun Lam, Owners) Request: Special Exception to permit consumption of beer and wine on premises (COP-2) in conjunction with Lantern Restaurant, Inc., for a permanent period of time.  
Planning Commission recommended APPROVAL.

Kai Chum Lam, owner, was present to answer any questions.

Mr Liedeker and Lee Lyons, 2114 17th St., W. requested denial.

Chairman Driggers, in whose district the property is located recommended denial based on the fact that the restaurant has apparently done a good business without beer and wine prior to this time.

Motion was made by Mr McClure to deny SE-1139. Motion was seconded by Mr Parrish and carried unanimously.

SE-1141 GUINN T. & IRIS L. AMLONG - MOBILEHOME - APPROVED  
Request: Special Exception to permit second mobile home on 12 acres on Highway 64, Bethany, Florida, for a permanent time period.  
Planning Commission recommended APPROVAL for five years with five year extension by administrative approval.

Mrs Amlong was present and requested the Board give consideration to approving the mobile home for a period of ten years, plus five.

Motion was made by Mr Parrish to approve SE-1141 for ten years, plus five years administrative extension. Motion was seconded by Mr McClure and carried unanimously.

SE-1142 - RICHARD H. & RICHARD A. STEHL - REST. - APPROVED  
Request: Special Exception to permit a restaurant in a M-1 district for a permanent time period with a time waiver of 3 months on 0.68 acre on Lots 28 & 29 in Whitfield Industrial Park.  
Planning Commission recommended APPROVAL.

Mr Stehl was present to answer any questions, and stated that he plans to cater basically to the tenants of the industrial park.

Motion was made by Mr McClure that the request be approved. Motion was seconded by Mr Parrish and carried unanimously.

SE-1144 LARRY KLOPFENSTIEN - MOBILEHOME - DEFERRED  
(Mark D. & Nina Spong, Agent/Owners) Request:  
Special Exception to permit a mobilehome in an Agricultural district for a time period of three years.  
Planning Commission recommended APPROVAL.

The Highway/Engineering Department advised, due to the location in a natural floodplain, that the mobile home be properly elevated and secured to prevent flood damage.

Following discussion of the flood prone nature of the area, the Chairman declared SE-1144 deferred for one week, or until such time as the owners can be present.

R-925 and companion petition  
SE-1146 FIRST CHURCH OF THE NAZARENE - DEFERRED  
Deferred until four-fifths Board members present.

77-S-34(F) TALIESCENT SUBDIVISION - FINAL PLAT - APPROVED  
Request: Final plat approval of 34 single family lots subdivision on 11 acres 1/8 mile east of 75th St. W on the north side of 9th Ave. N.W.  
Planning Commission recommended APPROVAL, with waiver of sidewalk and recreation requirements.

Motion was made by Mr McClure to approve Taliescent Subdivision. Motion was seconded by Mr Parrish and carried unanimously.

78-S-31(P) KOUNTRY AIRE ACRES, UNIT ONE - P/PLAT - APPROVED  
Request: Preliminary plat approval of 10 single family lots subdivision on 20.6 acres on 39th Street, E., Oneco.  
Planning Commission recommended APPROVAL, with waiver of sidewalk, recreation and fire protection requirements.

In his presentation of the preliminary plat plan, Bill Swan pointed out a public road which will serve the ten two-acre lots and a 20' easement running from the road to an existing major drainage canal on the west property line.

Chairman Driggers recommended provisions for fire protection system be required.

Motion was made by Mr Parrish to approve 78-S-31(P) with stipulation that fire protection system be installed. Motion was seconded by Mr McClure and carried unanimously.

78-S-33(P) PALMA SOLA GARDENS S/D - P/PLAT - APPROVED  
Request: Preliminary plat approval of 12 single family lots subdivision on 4.0 acres on 75th St. W.  
Planning Commission recommended APPROVAL with waiver of recreation requirements.

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Mr McClure moved for approval of 78-S-33(P). Motion was seconded by Mr Parrish and carried unanimously.

HOUSEMOVING PERMIT (NO. 50 - ORBAN)

Motion was made by Mr McClure to approve application for

BILL ORBAN to move building from 7440 N. Tamiami Trail  
to 9607 9th Avenue N.W.  
Pre-moving #17362 (\$1500 bond required)

Motion was seconded by Mr Parrish and carried unanimously

HOLLAND SUBDIVISION (PALMETTO)

The Planning Director recommended approval of the plat of Holland Subdivision, located within city limits of City of Palmetto, and advised that it has been approved by the reviewing departments of both the City and the County.

Upon question, Mr Fay advised that the technical requirements are in the jurisdiction of the City of Palmetto, but that the approval of the County is necessary for recording purposes.

Motion was made by Mr McClure to approve the plat of Holland Subdivision. Motion was seconded by Mr Parrish and carried unanimously.

46TH AVENUE WEST - COMPLAINT (SNYDER)

Mr Snyder, 3104 46th Avenue West, complained about heavy truck traffic on 46th Avenue West between 30th and 34th streets, stating that it is a sand and shell road, and asked if something could be done about the dust problems.

Following brief discussion, this matter was referred to the County Highway/Engineering Director, for review and recommendations from the Safety Council.

FLORIDA HEALTH & REHABILITATIVE SERVICES  
MEDICAL EXAMINERS COMMISSION - CONTRACT

The County Attorney submitted Contract between State of Florida, Department of Rehabilitative Services and Medical Examiners Commission, which provides for the reimbursement of \$20,768 to the County by the Medical Examiners.

Motion was made by Mr McClure that the Chairman be authorized to execute the contract. Motion was seconded by Mr Parrish and carried unanimously.

CONTRACT RECORDED

S5-135

MANATEE COUNTY CIVIC CENTER AUTHORITY

Mr Fay made reference to his letter dated September 5, 1978,  
Re: Manatee County Civic Center Authority created by  
Chapter 78-556 of the Laws of Florida (HB 1526  
passed by 1978 Legislature)

in which he advised that the Board of County Commissioners has the power to select the members of said Authority, which shall consist of seven members, three of which shall be appointed for a two year term and four of which shall be appointed for a four-year term. Upon expiration of the initial terms, all subsequent appointments are for four years; three of said members being residents of incorporated areas of the County and four of said members being residents of the unincorporated areas of the County. All of the members shall be residents and electors of the County. He recommended that the members of the Civic Center Steering Committee be appointed as the initial members of the Authority.

Mr Driggers, who is Chairman of the Civic Center Steering Committee, stated that he would review the list of committee

members, and bring it to the Board for consideration at its next regular meeting.

PHILLIPS PETROLEUM CO. - CERTIFICATE OF SERVICE

The County Attorney submitted for the Record Certificate of Service

IN RE: D.R.I. -7, SE-842, APPLICATION FOR DEVELOPMENT APPROVAL OF A DEVELOPMENT OF REGIONAL IMPACT AND THE APPLICATION OR PETITION TO EXTEND OR REVISE AN EXISTING SPECIAL EXCEPTION, TOGETHER WITH AN APPLICATION FOR APPROVAL OF A MINING MASTER PLAN BY PHILLIPS PETROLEUM COMPANY.

WATER & SEWER REFUNDING: LEGAL FEES

The County Attorney submitted statement outlining costs and expenses in total amount of \$1,464.97, incurred by the office of Mann & Fay, as attorneys for the County and its Board of County Commissioners, in connection with the Water and Sewer Revenue Refunding and Improvement Bonds and Specials Bonds, and requested authority to forward the statement to the First Pennsylvania Bank (Ref. Escrow Deposit Agreement between that Bank and the County, dated 6/29/78).

Motion was made by Mr McClure to approve the statement to be forwarded to the bank as requested. Motion was seconded by Mr Parrish and carried unanimously.

SEWER CONSTRUCTION FUND: SEWER CONNECTION LATERAL

Upon recommendation of the County Administrator, based on the recommendation of the Director of Manatee County Utilities System, Mr McClure moved to approve reimbursement of \$150.00 to J.W. Fox and Sons Plumbing Inc. (to be paid from Sewer Construction Funds) for expenses incurred for contracted services in an effort to locate a sewer lateral to property in the City of Holmes Beach, that was not installed as shown on "As-Built" drawing.

Motion was seconded by Mr Parrish and carried unanimously.

AGRICULTURE CENTER - DREDGE MATERIAL (PALMETTO MARINA)

In response to a letter from Richard Aalbert, County Extension Director, requesting fill materials to be placed in certain low elevation areas on the midway and information that dredging material from the Palmetto Marina development is available to the County for this purpose, Mr Collier recommended that the Chairman be authorized to forward a letter to Mayor Toby Holland, City of Palmetto, requesting the release of the dredge/fill material to be used at the Agricultural Center.

Motion was made by Mr McClure that the Chairman be authorized to prepare and submit the letter of request to Mayor Holland. Motion was seconded by Mr Parrish and carried unanimously.

Mr Collier reported that Mr Aalberg has advised that funds are available in the Agriculture budget to cover the hauling expense.

PALMETTO POINT - SURPLUS COUNTY REAL PROPERTY

Mr Collier relayed request by Calvert Courtney that the Board authorize the Right of Way Department to take necessary steps to return Lot 1228, Palmetto Point, to the Tax Roll, in order that he may bid for acquisition of the property should it be declared surplus and offered for sale.

Bob Moon, Right of Way Agent, was authorized to proceed with necessary steps to determine if Lot 1228, Palmetto Point, is surplus property.

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TRAVEL AUTHORITY/COLLIER - INTERNATIONAL CITY MANAGERS ASSOCIATION

Upon motion by Mr McClure, seconded by Mr Parrish, the Board unanimously authorized the County Administrator

David B. Collier to travel to Cincinnati, Ohio, October 13 through 19, 1978, to attend training session of International City Managers Association.

INSURANCE PROGRAM/CONSULTANT - EDA GRANT

Mr Collier requested and recommended that an Economic Development Administration (EDA) Grant in the amount of \$10,000, originally earmarked for proposed Manatee County Governmental Center Study (which has no need for additional consultant expenditures) be used to fund an Insurance Program Study, and that the Purchasing Department be authorized to advertise for proposals.

Upon Mr McClure's suggestion that extreme care should be taken to avoid any conflict of interest, Mr Collier stated that the proposal will contain a proviso that bids will be received from firms specializing in risk management consulting work, and not from firms selling insurance.

Motion was made by Mr McClure that the request be approved. Motion was seconded by Mr Parrish and carried unanimously.

AGRICULTURE CENTER/SOIL CONSERVATION SERVICES - LEASE AGREEMENT

Motion was made by Mr McClure to approve renewal of Lease Agreement between the County and the U.S. Department of Agriculture Soil Conservation Services for space in Kendrick Auditorium at Agriculture Center. Motion was seconded by Mr Parrish and carried unanimously.

✓ LEASE/AGREEMENT RECORDED S5-136

59TH STREET WEST

Upon motion by Mr McClure, seconded by Mr Parrish, the Board unanimously approved and authorized the Chairman to execute

Change Order No. 1 - 59th Street West Drainage  
Project No. 0301 - to change completion time of  
the contract from 120 days to 140 days (due to heavy rains).

GRANTS: CETA - ATTORNEY FEES

Upon the recommendation of Regis Chapman, Grants Director, and the County Administrator, motion was made by Mr McClure to approve bill for payment:

Mann and Fay \$225.00  
\* (for Non-CETA related professional services, Grants Department).

Motion was seconded by Mr Parrish and carried unanimously.  
(Re-enter Mr Fowinkle)

PROPERTY APPRAISAL ADJUSTMENT BOARD (TEMPORARY CHAIRMAN)

Upon motion by Mr McClure, seconded by Mr Parrish, the Board unanimously approved, ratified and confirmed the election of Louis E. Driggers, September 25, 1978, as Temporary Chairman of the Property Appraisal Adjustment Board, in absence of L.H. Fortson Jr, due to illness in his family.

Chairman Driggers appointed D.P. McClure to serve as member of the Property Appraisal Adjustment Board in the event Mr Fortson is absent during the session on Wednesday, September 27th.

ZONING

The re-entry of Commissioner Fowinkle constituted a quorum, and the Planning Director continued with presentation of recommendations of the Planning Commission on rezone petitions, recommending that R-925 and SE-1125 be considered as associate petitions. There were no objections.

Note: \* CETA services -\$687.50

R-925 FIRST CHURCH OF THE NAZARENE - DEFERRED

(Mark Bennett, Agent) Request: To change present zoning from PR to R-1A to permit a Church building on 14.52 acres at 1510 59th St. W. Planning Commission recommended APPROVAL, subject petitioners working out agreement with the City of Bradenton to dedicate 42' half right of way for the extension of 17th Ave. W. (along the southern boundary of the Church property).

SE-1146 FIRST CHURCH OF THE NAZARENE - DEFERRED

(Mark Bennett, Agent) Request: Special Exception to permit a Church and church related structures in R-1A district. Planning Commission recommended APPROVAL. (subject to agreement in R-925 above)

Mr Carrington stated that support for the petition was expressed at the public hearing by Dick Olsen, National Development Corp. and opposition by Charles Wooten Jr, representing Meadowcroft; that a letter is on file from the Planning Department of the City of Bradenton (and concurred with by the Assistant Director of the City Public Works Department) in regard to the need for street improvement and dedication connected with 17th Ave. W.

He submitted a letter from the Pastor of the Church, (Rev. Wright) agreeing tentatively to the dedication request of the City.

Mark Bennett, Agent for the Church, was present to answer any questions and explained that the tentativeness of the agreement is that it has to be presented to the Church Board for its vote.

Chairman Driggers recommended R-925 and SE-1146 be deferred until the Church Board reaches a decision. There were no objections.

R-930 - DESOTO LAKES COUNTRY CLUB COLONY

UNIT 4, REZONE TO R-1B -APPROVED

(Planning Commission Initiated) Request: To change present zoning from -A- to R-1B on 3.34 acres ¼ mile east of Lockwood Ridge Road and South of Tournament Blvd (76th Ave. Dr. E.) for single family residences.

The Planning Director explained that the subject property was originally included in R-774 (1976) but was inadvertently omitted at the original public hearing, leaving seven lots (#24, 38, 40-44 of Unit 4) zoned Agriculture. He recommended the lots be rezoned to R-1B in order to be compatible with surrounding area and to correct the apparent administrative error.

Motion was made by Mr McClure to approve R-930 (by adoption of appropriate resolution). Motion was seconded by Mr Parrish and carried unanimously.

RESOLUTION RECORDED

R-931 - REZONE TO R-1A - APPROVED

(County Commission Initiated) Request: To change present zoning from R-3 to R-1A on 0.60 acre, for single family dwellings in 6300 block of 13th Street Court East

The Planning Commission recommended APPROVAL.

The Planning Director recommended approval, and explained that the subject property is a narrow strip, approximately 40 x 660' consisting of pastureland and a lake, abutting property (to the

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north) to be developed as a church (SE-1132, approved 8/8/78), and that other surrounding property is zoned either R-1A or R-1B.

Motion was made by Mr Fowinkle to approve R-931 (by adoption of appropriate resolution). Motion was seconded by Mr McClure and carried unanimously.

RESOLUTION RECORDEDSE-1136 ANDERSON CONTRACTING CO. (BORROW PIT)

The County Attorney submitted Reclamation Bond (\$6500., Anderson Contracting Inc. & Schroeder-Manatee Inc., Principal; Federal Insurance Co., Surety) in connection with SE-1136, which the Board approved 8/15/78, subject to approval by the County Attorney, stating that he has reviewed the bond and the power of attorney and they are in good legal order.

JAIL FACILITIES

Mr Carrington, acting as Agent for the Board regarding zoning of the proposed jail site on county-owned property on 6th Avenue East, reported that at the last meeting of the City of Bradenton Planning Commission, he had submitted the County application for reclassification of the property to permit the jail facilities. Due to considerable opposition from area residents, the Planning Commission had deferred action on the application and requested that he consider an alternate site (suggested by one of the spokesmen opposing the 6th Avenue site), compare the two sites, and make recommendations back to the City Planning Commission at their next meeting on October 18th. He stated that he has not viewed the alternate site which is located on Manatee Avenue (1/4 mile West of First Street) and owned by the County School Board.

During discussion, Mr McClure offered to continue efforts to find an acceptable site, possibly north of Manatee River. Chairman Driggers recommended Mr Carrington proceed with an analysis of the proposed alternate site, compare it with the 6th Avenue site, and make recommendations to the City Planning Commission at its meeting on October 18th, with a written report to the Board of County Commissioners prior to that meeting. There were no objections.

RECESS

The Chairman declared the meeting recessed until 1:30 P.M.

1:42 P.M.

The Board reconvened at 1:42 p.m. with all members present except Mr Fortson.

PERSONNEL: CONSOLIDATION SHEETS; MANNING LEVELS

Motion was made by Mr McClure to approve the Personnel Consolidation Sheets (New Hires, Salary Changes, Terminations, and Miscellaneous/Travel Authority) as submitted and adopt resolution amending authorized manning levels as follows:

	CLASSIFICATION		DEPARTMENT	
	FROM	TO	FROM	TO
<u>PLANNING</u>				
Assistant Planner	0	1		
Prof. Documents Spec. Reclassify	Pay Grade 3	Pay Grade 24		
			50	51
<u>HIGHWAY</u>				
Maintenance Tech I	51	49		
Highway Foreman I	6	7		
			181	180
<u>EMERGENCY MEDICAL SERVICES</u>				
Emergency Tech II	17	25		
Emergency Tech I	15	7		
			50	50
<u>PERSONNEL</u>				
Administrative Specialist	1	4		
			8	11

Motion was seconded by Mr Fowinkle and carried unanimously.  
RESOLUTION RECORDED

GRANTS DEVELOPEMENT DEPARTMENT

Regis Chapman, Director, submitted for approval recommendations of the Grants Development Department outlined in his letter dated September 26, 1978.

- (1) Three CETA Title III HIRE Program On-the-Job Training Contracts:
  - (a) H-III-002, Modification 1 with Manatee Mobile Homes to train Electrician, 8/13/78-5/16/79, \$3,500.00
  - (b) H-III-004, Modification 1 with Manatee Mobile Homes to train Electrician, 8/18/78-5/21/79, \$3,500.00
  - (c) H-III-005, Modification 1 with Manatee Mobile Homes to train Electrician 7/20/78-5/23/79, \$2,800.00

CONTRACTS RECORDED
- (2) Rescind Resolutions adopted August 31, 1978, authorizing the Chairman to execute agreements on behalf of the Boys Club of Manatee County and on behalf of the Manatee County Girls Club, with the State of Florida, Department of Community Affairs under the Florida Financial Assistance for Community Services Act.
- (3) Adopt a Resolution authorizing the Chairman to sign an agreement with the State of Florida, Department of Community Affairs under the Florida Financial Assistance for Community Services Act, providing for an educational arts and crafts program to serve low income boys in the County, and a recreation and counseling program for low income girls in Manatee County; programs to be administered by the Boys Club of Manatee County and the Manatee Girls Club, to be funded in the amount of \$29,758.00.
- (4) Authorize the Chairman to execute a Community Services Trust application to provide the services outlined in item (3) above, to include \$14,879 in State funds, \$7,440.25 in cash match, \$7,438.75 in-kind match, for a total of \$29,758.00.

Mr McClure moved that the Board rescind its resolution of August 31, 1978 that authorized the Chairman to execute the agreement on behalf of the Boys Club and also on behalf of the Girls Club with the State Department of Community Services Affairs, and to approve items (3) and (4) of Mr Chapman's letter of 9/26/78. Motion was seconded by Mr Fowinkle and carried unanimously.

RESOLUTION RECORDED

S5-137

- (5) CETA Title VI Public Employment Service Employment Contracts:
  - (a) VI-79-4 with City of Bradenton in the amount of \$15,397 to support 7 positions 10/1/78-12/31/78.
  - (b) VI-79-2 with Manatee County School Board in the amount of \$70,134 to support 41 positions 10/1/78-12/31/78.
- (6) Approval of revised Grant Signature Sheets for:
  - (a) CETA Title II Grant No. 12-6-0216-21, Modification No. 907 in the amount of \$1,923,700.
  - (b) CETA Title VI Grant No. 12-7-0030-60, Modification No. 905 in the amount of \$4,308,926.
- (7) Approval of CETA Title I Training Program Contracts:
  - (a) CETA Title I, I-79-2 with Manatee School Board in the amount of \$175,918 to provide 180 work-experience slots for in-school youths 10/1/78-6/30/79.
  - (b) CETA Title III, III-79-2 with Manatee County School Board in the amount of \$73,508 to provide 20 On-the-Job Training slots for in-school youth, 10/1/78-9/30/79.

CONTRACTS RECORDED
- (8) Authorization to coordinate with Director of Purchasing

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Cont'd

to negotiate a lease of approximately 12,068 square feet of office space for the Employability Skills Program, sub-contracted to Manatee Junior College under CETA Title I and II.

- (9) Contract No. 79MP-1H-8-51-01 between Department of Community Affairs, Office of Manpower Planning, Tallahassee, and Manatee County Board of County Commissioners in the amount of \$2,678, 10/1/78-12/31/78, to acquire one Economic Development Specialist.

CONTRACT RECORDED

Motion was made McClure to approve Item (1) (5) (6) (7) (8) and (9). Motion was seconded by Mr Fowinkle and carried unanimously.

59TH STREET WEST

Upon recommendation of the Right of Way Agent, motion was made by Mr McClure to accept by right of maintenance, under Florida Statute 95.361, a 2' strip on 59th Street West from its intersection with Cortez Road to its intersection with Manatee Avenue (SR 64). Motion was seconded by Mr Fowinkle and carried unanimously.

TRANSIT: BUS FARE

Based on recommendation of Phil Davis, Director, County Transportation Department, to establish a fare of one dollar (\$1.00) for specialized door-to-door bus service for the elderly and handicapped, scheduled to commence October 2, 1978, Mr Parrish moved to approve recommended fare. Mr McClure seconded the motion, adding that the program be evaluated on a cost-benefit-expense ratio every thirty days. Motion carried unanimously.

PURCHASING DEPARTMENT

William S. Mullon, Director, submitted for approval recommendations of the Purchasing Department outlined in his letter dated September 26, 1978.

A. NEW ITEMSVARIOUS DEPARTMENTS

- ✓ A.1 Transportation Fleet Update - Bid No. 78-35
- a. Execution of Lease/Purchase Agreements with Jim Boast Dodge Inc. for: (1) 1978 Dodge 3/4 ton Crew Cab Pickup, Model D-200 (2) one 1978 Dodge 1 ton Flat Dump, Model D-300.

AGREEMENTS RECORDEDS5-138  
S5-138aMANATEE COUNTY UTILITIES SYSTEMA.2 Water Distribution Main, Erie Road

The Purchasing Director advised that the MCUS Director will discuss this item later in the meeting, and stated that he concurs with recommendation to award to lowest responsible bidder.

- A.5 Backhoe Loader - Bid No. 78-82
- a. Award to lowest responsible bidder: W.W. Williams Co. \$16,791.00.

INSURANCE DEPARTMENTA.3 Insurance Consultant

- a. Request the Board determine that the best interest of the County will be served by use of negotiated contract
- b. Authorize Purchasing Director to seek proposals from Insurance Consulting firms
- c. Establish negotiation committee, which members shall be: 1) Director of Purchasing; 2) County Administrator; 3) County Attorney and 4) Director of Personnel/

Insurance

- d. Submit recommendations of Negotiation Committee to Board for award and execution of contract.  
(action taken earlier in this meeting to authorize the County Administrator to coordinate advertising for bids for proposals)

HIGHWAY DEPARTMENT

- A.4 Projects 0504 & 0505 - Bid Nos. 78-80 & 78-81
  - a. Award to lowest responsible bidder
  - b. Execute contract; accept payment/performance bond

Deferred one week at request of Mr Mullon.

- A.6 Boom Truck - Bid No. 78-82
  - a. Reject all bids. Rebid.

B. DEFERRED ITEMS

HIGHWAY DEPARTMENT

- B.1 Drainage Projects - Bid No. 78-75
  - a. Execution of contract with Neal Site Development, Inc., \$126,634.00

✓ CONTRACT RECORDED

S5-139

- B.7 Street Sweeper - Bid No. 78-74
  - a. Award to lowest responsible bidder.

Mr Mullon recommended that instead of awarding this bid, all bids be rejected and rebidding authorized.

MANATEE COUNTY UTILITIES SYSTEM

- B.2 Microstrainers
  - a. Waiver of bid procedures
  - 2. Acquire through sole source procurement

VARIOUS DEPARTMENTS

- .3 Paint (annual bid) Bid No. 78-62
  - a. Award to lowest responsible bidder Chemex Paint and Decorating Center

LIBRARY (SOUTH COUNTY)

- B.4 Carpet - Bid No. 78-77
  - a. Award to lowest responsible bidder, Carpet Corner, \$3,689.43

EMERGENCY MEDICAL SERVICES

- B.5 South County Ambulance Station
  - a. Award to lowest responsible bidder

The Purchasing Director recommended deferral on awarding of the bid on the ambulance station, pending more information from EMS Director, Ken McKendree.

TRANSIT DEPARTMENT

- B.6 Spare Parts
  - a. Waive bid procedure
  - b. Exercise sole source option
  - c. Acquire

The County Attorney pointed out that the bond form used by Neal Site Development Inc. in connection with Project No. 1215, (Item B.1, drainage projects, Bid No. 78-75) was not permissive in the bid package, however, in his legal opinion, the bond was acceptable.

Motion was made by Mr Fowinkle to approve (NEW ITEMS) Nos. A.1, A.2, A.3, and A.5; defer Item A.4; also to reject bids in Item A.6 and authorize re-advertising of bids. Motion was seconded by Mr Parrish and carried unanimously.

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In connection with DEFERRED ITEMS, Mr Fowinkle moved to waive required bond form for Item No. B.1, accept the bond submitted, and authorize the Chairman to execute the contract; approve Item B.2, B.3, B.4, and B.6; omit B.5; Item No. B.7; reject bids, and authorize re-advertising of bids. Motion was seconded by Mr Parrish and carried unanimously.

MANATEE COUNTY UTILITIES SYSTEM - PERMITS

Upon motion by Mr Parrish, seconded by Mr Fowinkle, the Board unanimously approved application to State Department of Environmental Regulations for permits to construct/alter drinking water plant system as follows:

- 1) Project No. 630-631-04  
Relocation of 36" Transmission Main, I-75 & SR 64,
- 2) Project No. 630-761-07.  
Raw Water Intake & Pump Station No. 2

MANATEE COUNTY 201 FACILITIES (NORTH COUNTY)

Upon motion by Mr Fowinkle, seconded by Mr Parrish, the Board unanimously approved and authorized the Chairman to execute Outlay Report and Request for Reimbursement for Construction Programs from Environmental Protection Agency (in connection with Federal Grant C-120596010) in the amount of \$5400, which represents 95 percent of grant eligible amount County has paid Russell and Axon on Manatee County North County 201 Facilities Plan.

MCUS PERMIT - BRADEN RIVER CROSSING (SR-70)

In connection with Project 630-761-06, Water System Improvements, Transmission and Distribution Lines, and based on recommendation by D.E. Pittman, Director, MCUS, Mr Fowinkle moved to authorize the Chairman to execute application to the U.S. Army Corps of Engineers for permit to install proposed 36" water Transmission Main sub-aqueous crossing of the Braden River (State Road 70 Bridge). Motion was seconded by Mr Parrish and carried unanimously.

WATER DISTRIBUTION MAIN (ERIE ROAD)

Motion was made by Mr Fowinkle and seconded by Mr Parrish to accept low bid of Patterson & Wilder construction Company, in the amount of \$720,976.60; 240 calendar days, for construction of Water Distribution Main, Erie Road; Project No. 630-631-01 as recommended by Russell and Axon and MCUS Director. Motion carried unanimously.

WATER SYSTEM CONSTRUCTION FUND - ELEVATED WATER TANK

In connection with Project No. 630-671-01, Part "B", On Site and Off Site Appurtances, Elevated Water Tank, 59th St W., Mr Pittman submitted and recommended approval of

Rusty Plumbing Company Estimate No. 4 - \$18,535.35

Motion was made by Mr Fowinkle to approve the payment. Motion was seconded by Mr Parrish and carried unanimously.

WATER TREATMENT PLANT (I-BEAMS)

The Utilities Director reported that ten 20"x32" "I" beams needed for engineering work at the Water Treatment Plant is available at approximately half-price (about \$3500.) from local construction firm (Lee Tharpe) which has gone out of business, and recommended bid procedures be waived and sole source acquisition authorized.

Motion was made by Mr Fowinkle to waive bid procedure and acquire the "I" Beams. Motion was seconded by Mr Parrish and carried unanimously.

MINUTES/APPROVED

Motion was made by Mr Parrish to approve Minutes of

SPECIAL SESSIONS: August 17, 1978; August 24, 1978  
 REGULAR SESSION: August 22, 1978.

Motion was seconded by Mr Fowinkle and carried unanimously.

LIBRARY: DIVISION OF LIBRARY SERVICES STATE AID - AGREEMENT

Motion was made by Mr Fowinkle to authorize Chairman to sign State Division of Library Services Application and Agreement for State Aid to Libraries (in total amount of \$861,700.00 for fiscal year 1978-1979). Motion was seconded by Mr Parrish and carried unanimously.

✓ AGREEMENT RECORDED

S5-140

BILLS FOR PAYMENT

Upon motion by Mr Fowinkle, seconded by Mr Parrish, following bills were unanimously approved for payment:

Beckett & Berger, CPA (audit of C.T. Adams Refuse Services)	\$ 1,348.00
Zickafoose Financial Services (Deposit to Workmen's Compensation Fund)	7,500.00
Manatee Memorial Hospital	( 6,004.64
	( 3,625.96
Tampa General Hospital	1,706.54
Refunds: Debra L. Hall (OB)	50.00
Patricia A. Braxton (OB)	50.00
Sherry Day (OB)	50.00
Betmar Cooling & Heating (Two Electrical Permits @ \$25. ea)	50.00
(Two H.A.R.V. Permits @ \$14.50 ea)	29.00
Leisure Pools (Building Permit)	41.50
City of Bradenton (Alterations/Addition Auditorium)	35,065.76
(Variance Request: County Jail)	35.00

Payment of \$3,373.06 to Smith, Young & Blue, P.A. was deferred, pending itemization of the invoice by the County Attorney.

BONDS

Motion was made by Mr Parris to approve and/or release bonds as follows:

Driveway Permits

- 1) Return: Barbara Sprang, Cash Bond \$250.00, Permit No. 1500
- 2) Accept: Eurston Rollins, Cash Bond \$250.00, Permit No. 4616

Moving & Alteration of Building

- 3) Accept: D.E. Johnson & Son, for Donna Sellers, Safeco Insurance Co. Surety, \$3,000.00, Pre-Moving No. 17404; Moving No. 17775

SATISFACTION OF JUDGMENT (VARIOUS)

Upon motion by Mr Fowinkle, seconded by Mr Parrish, the Board unanimously approved Satisfaction of Judgments, to acknowledge full and complete satisfaction of certain judgments in favor of Manatee County, as follows:

- 1) Certain Named Individuals (83) and United Bonding Insurance Company
- 2) Patrick A. Burke (Case No. 78-184F)

✓ RECORDED

S5-141

BUDGET AMENDMENTS

Upon motion by Mr McClure, seconded by Mr Fowinkle, Resolutions were unanimously adopted, authorizing amendment of 1977-78 Budget to provide for receipt and appropriation of unanticipated revenues as follows:

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- 1) Increase Revenue:  
Federal Revenue Sharing - Anti Recession Contingency \$13,848.00  
Increase Expenditure:  
Transfer to Highway Department \$8,734.00  
Transfer to Sheriff Department 5,114.00  
RESOLUTION RECORDED S5-142
- 2) Increase Revenue:  
Transfer from FRS  
Increase Expenditure:  
Sheriff Department, Constitutional Officer Budget 5,114.00  
RESOLUTION RECORDED S5-143
- 3) Increase Revenue:  
Transfer from FRS  
Increase Expenditure:  
Highway Department Contracted Services 8,734.00  
RESOLUTION RECORDED S5-144
- and item to item transfers
- 4) Supervisor of Elections  
From: Salaries  
To: Equipment 5,715.00  
RESOLUTION RECORDED S5-145
- 5) Welfare Department  
From: Reserve for Contingency (Hospital)  
To: Medical Services 40,000.00  
RESOLUTION RECORDED S5-146
- 6) Parks & Recreation department  
From: Regular Employees, FICA Taxes, Retirement  
Contributions and Health Insurance Contributions  
To: Operating Supplies; Equipment Maintenance;  
Utilities and Professional Services 32,400.00  
RESOLUTION RECORDED S5-147
- 7) Grants Development Department  
From: Park, Beach & Recreation Materials  
To: PBR Equipment Repair; Rents and Leases 4,370.94  
RESOLUTION RECORDED S5-148
- 8) County Administrator  
From: Reserve for Contingency  
To: Regular Employees FICA Taxes, Retirement  
Contributions, Health Insurance, Trans-  
portation, Contracted Services and Office  
Equipment 19,325.00  
RESOLUTION RECORDED S5-149

WATER/SEWER CONSTRUCTION FUNDS - BANK ACCOUNTS

Motion was made by Mr McClure to adopt

RESOLUTION AUTHORIZING TRANSFER OF  
MONTHLY ESCROW ACCOUNTS

transferring the remaining balance in Manatee County Monthly Escrow Accounts, \$306,829.33 from Account #1, and \$141,280.44 from Account #2, from Inter City National Bank to MCUS Debt Service/Account at Ellis First National Bank.

Motion was seconded by Mr Fowinkle and carried unanimously.  
RESOLUTION RECORDED S5-150

Action on Resolution pertaining to transfer of \$24.4M Sewer Construction Fund from Inter City National Bank to Southeast

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National Bank was deferred for more information.

ROB REY SUBDIVISION

Ed Dougherty, Director, Highway and Engineering Department, by letter dated September 5, 1978, recommended that the streets and drainage improvements of Rob-Rey Subdivision be accepted for county maintenance, based on the certification by Gerald D. Stroop, Engineer of Record for the project, and inspections of the Highway Department.

Motion was made by Mr McClure to approve and accept the recommendations. Motion was seconded by Mr Parrish and carried unanimously.

MEETING ADJOURNED

There being no further business, the meeting was declared adjourned.

Attest:

APPROVED:

  
\_\_\_\_\_  
Clerk

  
\_\_\_\_\_  
Chairman