

The Manatee County Civic Center Authority met in REGULAR SESSION at the Civic Center, Palmetto, Florida, Wednesday, April 22, 1987, at 7:35 a.m.

Present were Members:

W. Stuart Gregory, Chairman
A. Robert Hynton
John J. Holland, III
William Covington
Thomas W. Harrison

Absent were Members:

O. M. Griffith, Vice-Chairman
P. Allen Schofield

Also present were:

Suzanne Quick, Interim Administrator
Clifford L. Walters, Authority Attorney
Peter H. Ramsden, representing R. B. Shore,
Clerk of Circuit Court
Craig Starner, Representing Office of Management and Budget

Representatives of the various news media were present.

The meeting was called to order by Chairman Gregory.

MINUTES

Upon motion by Mr. Covington and seconded by Mr. Hynton, minutes of April 8, 1987 were unanimously approved.

PERSONNEL COMMITTEE

After notice that top-ranked applicant for Director, James Singleton, was not available due to requested compensation, discussion followed as to naming another of the five finalists to be considered for the position (John Graham, second-ranked applicant remains under consideration).

Mr. Covington stated finalist James Walczak is interested in the position and is available on short notice.

Discussion: Whether to reinterview or readvertise for position; background of finalists; dealing with governmental agencies; sending Authority member to investigate backgrounds of three finalists; voting again excluding Mr. Singleton, etc.

Motion was made by Mr. Covington and seconded by Mr. Hynton to investigate the background of Mr. Graham and Mr. Walczak and one representative of the Authority be sent to the communities of each of these people and bring back a recommendation at the next meeting and to take action on the basis of the information.

Discussion: Checking one applicant; Equifax investigation; private investigators; credit checks; travel expenses, etc.

Voting "Aye" were Mr. Covington, Mr. Harrison, Mr. Holland and Mr. Gregory. Voting "Nay" was Mr. Hynton. Motion carried.

Discussion: Getting permission to run a credit check/investigation; getting a general report on the two applicants; checking with Personnel Department about getting credit information, etc.

Mr. Holland moved to send Bill Covington to follow up on the reports (Mr. Graham and Mr. Walczak). Motion was seconded by Mr. Harrison and carried unanimously.

Clifford Walters, Authority Attorney, was instructed to prepare an authorization/release to obtain applicants credit information.

LANDSCAPING

Mr. Covington reported on a presentation before the Board of County Commissioners regarding a proposed landscaping contract with S & A Lawn Care.

Discussion: Specifications; rebidding job; legal problems if contract not approved by the County Commission; contractor working on a month to month basis; payment of monthly bills; terminating services of current contractor, etc.

Mr. Covington recommended rejecting all bids for lawn services and preparation of an interlocal agreement with Parks & Recreation Department to perform services for \$12,000 per year.

Mr. Covington moved to reject all bids on the landscaping. Motion was seconded by Mr. Hynton and carried unanimously.

Mr. Covington moved to give a thirty day notice to the current landscaping company providing service. Motion was seconded by Mr. Hynton and carried unanimously.

It was recommended the Authority Attorney review the interlocal agreement with Parks & Recreation Department and report back.

PARKING ANALYSIS

Mr. Gregory presented an analysis of parking expenses/revenues.

Discussion: Parking revenues will be needed in the future; breaking even at this point; internal audit; volunteers to park cars, etc.

Mr. Covington moved to continue (charging for) parking, but minimize the cost to the greatest possible extent and instruct new manager to give attention to this promptly upon assumption of duty. Motion was seconded by Mr. Holland and carried unanimously.

DIRECTORS REPORT

Suzanne Quick, Interim Administrator, submitted

1. Profit/Loss statement for the Fresh Party Rap Show.
2. Letter of support regarding Ink Spots

BUDGET - TOURIST DEVELOPMENT COUNCIL FUNDS

Mr. Covington reported on his meeting with the Tourist Development Council (TDC) during its budget work session. He stated requests to TDC for funding are \$256,416 over budget.

Discussion: Civic Center budget is trimmed as far as possible; seek alternative sources of funding; electric bill; percentage due Civic Center from TDC in accordance with the Ordinance; bond issues; TDC form to request funding; promoting tourism, etc.

Recess/Reconvene; All members present except Mr. Griffith and Mr. Schofield

FLEA MARKET ADVERTISING

Mr. Covington stated the media consultant had advised expenditure of \$2,957 for advertising an upcoming Flea Market (5/2-3/87).

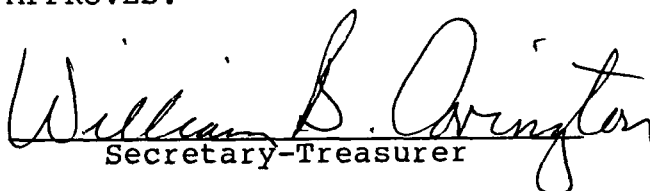
Mr. Hynton moved to approve advertising for the Flea Market, not to exceed \$2,000. Motion was seconded by Mr. Harrison and carried unanimously.

Decision was made to have free parking and charge \$1.00 admission (children under 12 free).

MEETING ADJOURNED

There being no further business, the meeting was adjourned.

APPROVED:


Secretary-Treasurer

Adj: 9:16 a.m.