

SEPTEMBER 21, 1988

The Manatee County Civic Center Authority met in REGULAR SESSION at the Civic Center, Palmetto, Florida, Wednesday, September 21, 1988, at 7:30 a.m.

Present were Members:

O. M. Griffith, Vice-Chairman
A. Robert Hynton
P. Allen Schofield
Thomas W. Harrison
Eugene Wiseman entered during the meeting

Absent were Members:

W. Stuart Gregory, Chairman
Russell A. McInerney

Also present were:

John Graham, Director
Peter H. Ramsden, representing R. B. Shore,
Clerk of Circuit Court

News media notified, but not present.

The meeting was called to order by Vice-Chairman Griffith.

MINUTES

Motion was made by Mr. Hynton, seconded by Mr. Harrison and carried unanimously, to approve the minutes of August 3 and 17, 1988.

DIVERSIFIED FOOD SERVICE - PURCHASE AGREEMENT

Cliff Walters, Authority Counsel, submitted a proposed Agreement for purchase of Diversified Food Service (DFS) contract.
(Enter Mr. Wiseman)

He stated the Agreement is structured as a purchase of restaurant business (instead of terminating the franchise agreement), therefore Bulk Sales Statutes apply. It provides for transfer of assets October 1, 1988 and disbursement of money October 18, 1988. The sale is to be free of liens, encumbrances and debts.

Discussion: Sales/income/payroll taxes; notice to creditors sent; agreement subject to approval by County Commission; Interlocal Agreement with Commission for \$350,000 loan; licenses; DFS owned by Madam Joes, Inc., etc.

Mr. Walters reviewed the Agreement item by item.

Motion - Agreement

Mr. Hynton moved to accept the agreement as presented. Motion was seconded by Mr. Harrison and carried unanimously.

RECORD S9-30

Motion - Execution/Authorization

Motion was made by Mr. Harrison, seconded by Mr. Hynton and carried unanimously, to authorize the Chairman or Vice-Chairman to take action as consistent with the contract to effect the closing.

Mr. Walters stated a Special Meeting may be necessary for approval of the Interlocal Agreement.

CONSENT AGENDA

Mr. Hynton moved to approve the August 1988 Consent Agenda. Motion was seconded by Mr. Harrison and carried unanimously. Items APPROVED:

Florida Power & Light - June 29 to July 29, 1988	\$11,032.59
Parks & Recreation - Maintenance	1,000.00
Florida Horizons - Roof Repairs	1,754.00

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(Cont'd)

Discussion: Roof repairs; rains/flooding; history roof problems, etc.

Disposition: Update on roof/construction problems October or November.

FINANCIAL REPORT

John Graham, Director, presented/reviewed the August 1988 Revenue and Expense Statement and Balance Sheet.

Discussion: FY 1987-88 operating expenditures reduced; basketball floor leased to Sun Dome; basketball tournament scheduled in March; bingo, etc.

Motion was made by Mr. Schofield, seconded by Mr. Hynton and carried unanimously, to approve the Financial Report.

COUNTY COMMISSION - INTERLOCAL AGREEMENT

Mr. Wiseman reported on the County Commission meeting (9/20/88) wherein the Commission conceptually approved preparing an Interlocal Agreement to loan the Authority \$350,000 to purchase DFS food service contract.

UTILIZATION REPORT

The Director submitted/reviewed Utilization Report for August, 1988.

Discussion: Rap concert in September; United Way banquet October 1; staffing food service; methods of paying servers; cancellation by Ronnie Milsap show, etc.

(Depart Mr. Schofield during discussion)

PURCHASING POLICY

Mr. Graham submitted a purchasing policy, stating the procedures were in effect, however, not approved by the Authority. He stated the purchase of food products may require a policy addendum/revision.

Peter Ramsden, County Finance Director, stated he reviewed the policy.

Mr. Harrison moved to approve the Purchasing Policy. Motion was seconded by Mr. Hynton and carried unanimously.

RECORD S9-31

LIGHTNING DAMAGE

The Director stated one of the air conditioners for Center Hall had been struck by lightning.

Mike Black, Building and Grounds Superintendent, stated the lightning protection system is inadequate. He reviewed a letter from Aladdin Ward Electric & Air submitting a proposal for surge suppression per Atlantic Scientific (not to exceed \$24,000;); repair and recertification of lightning protection system to Underwriters Laboratory Master Label Standards (not to exceed \$2,500).

Harger Lightning Protection Inc. submitted a proposal (not to exceed \$18,625), stating the wiring diagram for the main switchboard does not show surge suppressing devices and recommended installing suppressers at the two Florida Power & Light services at the main switchboard.

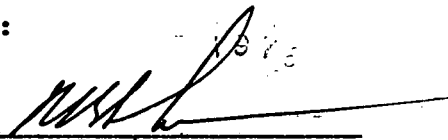
Discussion: Florida Power & Light may pay portion of costs; Hamilton Electric electrical contractor for building; bill for lightning strike on lighting system \$23,000; blue prints show system protection; refrigerator panels, etc.

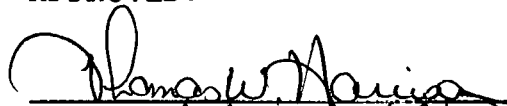
MEETING ADJOURNED

There being no further business, the meeting was adjourned.

Attest:

APPROVED:


Clerk


Chairman 10/19/88

Adj: 8:59 a.m./sgf

