

OCTOBER 19, 1988

The Manatee County Civic Center Authority met in REGULAR SESSION at the Civic Center, Palmetto, Florida, Wednesday, October 19, 1988, at 7:30 a.m.

Present were Members:

Thomas W. Harrison, Chairman
 Russell A. McInerney, Vice-Chairman
 Walter Grace
 William Orr
 P. Allen Schofield
 Barbara Turner
 Eugene Wiseman

Also present were:

John Graham, Director
 Peter H. Ramsden, representing R. B. Shore,
 Clerk of Circuit Court

Representatives of the various news media were present.

The meeting was called to order by Chairman Harrison.

NEW MEMBERS

Thomas Harrison, Chairman, welcomed new Authority members, Barbara Turner, William Orr and Walter Grace.

MINUTES

Mr. Wiseman requested amending a vote taken September 15, 1988 for Chairman of the Authority (Minute Book 9 Page 78) to reflect that he did not vote.

Following discussion of statutory requirements for voting, Mr. Wiseman moved to reconsider the action. Motion died for lack of second.

Motion was made by Mr. McInerney, seconded by Mr. Orr and carried unanimously, to approve the Minutes of September 15, 21 and 26, 1988.

CONSENT AGENDA

John Graham, Director, reviewed the Consent Agenda and stated that many of the charges listed were due to lightning damage.

Discussion: Lightning damage; surge and lightning protection, etc.

Motion was made by Mr. Schofield, seconded by Mr. Orr and carried unanimously, to approve the Consent Agenda. Items Approved:

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|--|------------|
| Electro Controls - Lightning Damage | \$5,256.87 |
| Electro Controls - Lightning Damage | 3,671.98 |
| Electro Controls - Lightning Damage | 1,326.10 |
| Non Employee Insurance | 3,278.56 |
| Florida Power & Light - 7/21 thru 8/29 | 7,922.80 |
| Florida Power & Light - 8/30 thru 9/30 | 9,711.01 |
| Tully-Menard Advertising - Final Payment | 1,026.45 |
| Grounds Maintenance - July 1988 | 1,000.00 |
| Grounds Maintenance - August 1988 | 1,000.00 |
| Grounds Maintenance - September 1988 | 1,000.00 |
| Laventhol & Horwath - DFS Buy Out | 3,880.00 |
| Blalock, Landers, Walters & Vogler | 5,104.65 |
| Air & Energy - Lightning Damage | 2,436.92 |
| Air & Energy - Lightning Damage | 4,243.00 |
| Florida Horizons - Roof Repairs | 6,876.00 |

FINANCIAL REPORT

Peter Ramsden, County Finance Director, stated that there would not be an interim report for September, however, a report for FY 1987-88 will be forthcoming.

UTILIZATION REPORT

The Director reviewed the September 1988 Utilization Report.

DIVERSIFIED FOOD SERVICE BUY OUT - CLOSING DOCUMENTS

Mr. Graham requested the closing and related documents regarding the Diversified Food Service Contract purchase be entered into record.

Motion was made by Mr. McInerney, seconded by Mr. Schofield and carried unanimously, to enter the documents into the record.

Documents

Interlocal Agreement
 Closing Statement
 Transfer and Assignment of License and Termination of Contract
 Transfer and Assignment of Liquor License
 Non-Assumption of Liabilities and Indemnification Agreement
 Affidavit
 Acknowledgment
 Acknowledgment
 Bill of Sale
 Opinion Letter
 Director and Shareholder Consent to Action
 Letter to Department of Revenue

NATIONAL MISS PRE-TEEN PAGEANT

The Director advised that prior approval (2/17/88) to provide facilities for the National Miss Pre-Teen Pageant was predicated upon 1) Willard Scott, NBC Today Show, as Master of Ceremonies; 2) he would broadcast his weather reports from County locations; 3) Convention and Visitors Bureau to obtain a civic organization to sell tickets.

Discussion: \$7,500 package free to Pageant; Sunrise Kiwanis Club withdrew from selling tickets; Sertoma Club to distribute tickets; time frame (3 weeks); Willard Scott not attending; no television exposure; Miss Teenage Pageant; Pageant organization disorganized; setting policy when discount requested; revised rate schedule, etc.
 Disposition: Continue with the Pageant.

FOOD SERVICE - COMMISSIONS

Mr. Graham recommended that Kathy Rippley, Marketing and Promotions Director, be directed to concentrate on selling banquet and food services. He requested approval of a plan to provide a two percent commission for new business generated (those not having used the Center in two years). Certain of her current duties will be spread among staff to allow her to concentrate on selling food services.

Motion was made by Mr. Orr, seconded by Mr. Grace and carried unanimously, to approve the plan.

CENTER HALL ADVERTISING BOARDS

The Director requested approval of a concept to sell 4 x 8 advertising boards in Center Hall. The boards would be sold for a one-year (\$500) or two-year (\$800) contract, plus \$50 charge for copy/printing.

Mr. Schofield moved to approve the concept. Motion was seconded by Mr. McInerney and carried unanimously.

PERSONNEL POLICY/BY-LAWS

Mr. Wiseman requested that the Personnel Policy and the By-Laws be placed on a future agenda for review.

COMPLAINT - TICKET SERVICE CHARGE

In response to a complaint regarding the ticket service charge, the Director reviewed the policy.

MEETING ADJOURNED

There being no further business, the meeting was adjourned.

Attest:


 Clerk

APPROVED:


 Chairman 11/16/88

Adj; 8:50 a.m. /sgf