

DECEMBER 14, 1988

The Manatee County Civic Center Authority met in REGULAR SESSION at the Civic Center, Palmetto, Florida, Wednesday, December 14, 1988, at 7:30 a.m.

Present were Members:

Thomas W. Harrison, Chairman
Russell A. McInerney, Vice-Chairman
Walter Grace
William Orr
Barbara Turner
P. Allen Schofield entered during the meeting.

Absent was Member: Eugene Wiseman

Also present were:

John Graham, Director
Peter H. Ramsden, representing R. B. Shore,
Clerk of Circuit Court

Representatives of the various news media were present.

The meeting was called to order by Chairman Harrison.

MINUTES

Motion was made by Mr. Orr, seconded by Mr. McInerney and carried unanimously, to approve the minutes of November 16, 1988.

HOTEL - SHOPPING CENTER - RETIREMENT HOME

Don Olmstead, Mayor of Palmetto, introduced Gil Waters, owner of the property north of the Civic Center.
(Enter Mr. Schofield)

Mr. Waters stated he owns 26 acres of property zoned commercial north of the Civic Center. He had discussed development of the property with the City of Palmetto and had worked with Troy Parnell of Western Inns for development of a hotel.

Plans call for a hotel, an Adult Congregate Living Facility (ACLF), offices and a shopping center. He submitted preliminary drawings of the proposed development.

Discussion: 7th Street extension; restaurant; time frame; affordable ACLF; expanded parking facilities; Laventhol & Horwath study determined hotel facility at location is premature; number of conventions lost due to lack of hotel facilities; hotel structured for convention use, etc.

Terry Hatfield, Director of Operations Western Inns, stated his firm would own the hotel, which could be one of several franchises.

Discussion: Western Inns convention credentials; market for ACLF; liaison, etc.

CITY OF PALMETTO - IN-KIND SERVICES

Mayor Olmstead stated the City of Palmetto had offered in-kind services in lieu of money owed the Civic Center.

Recess/Reconvene. All members present except Mr. Wiseman and Mr. Schofield

CONSENT AGENDA

Motion was made by Mr. McInerney, seconded by Mr. Orr and carried unanimously, to approve the Consent Agenda. Items Approved:

Desoto Systems - Flags	\$1,725.52
Certified Laboratories - Degreaser	\$1,825.65
Florida Power & Light - Electric 10/15-11/15	\$1,959.12
Danka Industries - Copier	\$4,976.00

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(Cont'd)

(Enter Mr. Schofield)

FINANCIAL REPORTNovember, 1988

John Graham, Director, submitted the November 1988 Financial Report.

Motion was made by Mr. Schofield, seconded by Mr. Orr and carried unanimously, to approve the Financial Report.

Fiscal Year 1987-88

Mr. Graham submitted a year end statement for FY 1987-88.

Motion was made by Mr. Schofield, seconded by Mr. McInerney and carried unanimously, to approve the year end financial report.

RECORD S9-35**UTILIZATION REPORT**

Mr. Graham submitted the Utilization Report for November 1988.

Discussion: Food Service operations.

PERSONNEL POLICY

Mr. Graham submitted proposed changes to the Personnel Policy regarding an Exit Interview and "Temporary Part Time" Personnel.

Motion was made by Mr. Orr, seconded by Mr. Grace and carried unanimously, to approve the changes.

(Note: Revised Personnel Policy to be presented at a later meeting)

RECORD S9-36**BY-LAWS**

Discussion of the By-Laws was continued to the next meeting.

ROOF REPAIRS

Mr. Graham stated the cost of roof repairs in the last year was \$12,435.

FLOOR SCRUBBER

Mr. Graham stated that bids had been received for a floor scrubber. He recommended purchasing an Advanced No. 380BHD (Trac 380) from Yale Industrial Trucks of Tampa for \$7,500, subject to approval of the County Commission and requested funds be drawn from Contingency.

Motion was made by Mr. Schofield, seconded by Ms. Turner and carried unanimously, to accept the recommendation and purchase the Advance machine, subject to approval of the County Commission and the funds be taken from the Contingency Fund.

WALKIE-TALKIES

Mr. Graham advised he had purchased fourteen General Electric MPI, VHF 2 Channel walkie-talkies at \$316 per unit for coordination during events. He requested the funds be taken from the Contingency Funds.

Motion was made by Mr. Orr, seconded by Mr. McInerney and carried unanimously, to approve taking the funds from Contingency.

EQUIPMENT BREAK DOWNS

Mr. Graham reviewed costs spent in one year for breakdowns to Air Conditioning, floor scrubber, pond, refrigeration, marquee, copier, attorneys, etc.

MEETING ADJOURNED

There being no further business, the meeting was adjourned.

Attest:

APPROVED:

Clerk

Chairman

Adj: 9:20 a.m.

/sgf