

APRIL 18, 2013

The Board of County Commissioners, Manatee County, Florida, convened as the MANATEE COUNTY PORT AUTHORITY at Port Manatee in the Third Floor Meeting Room of the Port Manatee Intermodal Center, 1905 Intermodal Circle, Palmetto, Florida, at 9:00 a.m.

Present were members:

Carol Whitmore, Chairman
John Chappie, First Vice-Chairman
Michael Gallen, Second Vice-Chairman
Vanessa Baugh, Third Vice-Chairman
Betsy Benac
Lawrence E. Bustle, Jr.
Robin DiSabatino

Also present were:

Carlos Buqueras, Executive Director
Jennifer R. Cowan, Port Authority Attorney
Dan Wolfson, Finance Director,
representing R. B. Shore, Clerk of Circuit Court

Invocation by Tim Huppert, Anchor House Chaplain

AGENDA

Agenda of April 18, 2013.

[PA20130418DOC001](#)

AGENDA CHANGE

Carlos Buqueras, Executive Director, **added** Item 1E - Purchasing Card Program Policy.

CONSENT AGENDA

Motion was made by Mr. Gallen, seconded by Mrs. Baugh, and carried 7 to 0, to approve the Consent Agenda incorporating the language as stated in the recommended motions on the cover sheets for the Consent Agenda. Items APPROVED:

[PA20130418DOC002](#)

WARRANT LIST

March 14, 2013 to April 10, 2013

[PA20130418DOC003](#)

MINUTES

March 1, 2013 and March 21, 2013

BUDGET AMENDMENTS

Port Capital Improvements PA-13-08
Supporting Description and Detail Attached

[PA20130418DOC004](#)

HILLSBOROUGH COUNTY PROCUREMENT CARD PROGRAM

Authorization to establish Port Authority Purchase card services from Hillsborough County's Procurement Card Program with Bank of America by entering into the **Hillsborough County Procurement Card Program Linking Authorization Contract RFP S-0001-09(JSW)**.

[PA20130418DOC005](#)

PURCHASING CARD (PCARD) PROGRAM

Approval of Amendment to Chapter 7 Purchasing, **adding** Section 7-25 "Purchasing card (PCard) Program" to the Port Authority Policies.

[PA20130418DOC006](#)

(End Consent Agenda)

AIR PRODUCTS

Sandy McLaughlin, representing Air Products, used a slide presentation to review Air Products services and explain LAG heat exchanger manufacturing.

Discussion: Economic impact; community support; demand for natural gas; overseas shipping;

future expansion of facilities; utilizing Berth 12; stevedores and shipping lines; working with Manatee Technical Institute (MTI) and Suncoast Workforce; need for highly skilled workers; Florida Department of Transportation and Manatee County working toward permitting and signal installation; two years to build a heat exchanger; etc. [PA20130418DOC007](#)

PORT LONG-TERM OBJECTIVES

Mr. Buqueras noted a change was made to PA 13-07 in paragraph 6, stating “a Florida International Gateway Improvement District over the same general area at the Port Manatee Encouragement Zone, and the North County Gateway Overlay.”

Discussion: Lengthy discussions with Urban Land Institute; viability for economic growth; etc.

Motion was made by Mr. Chappie, seconded by Mr. Gallen, and carried 7 to 0, to ADOPT:

PA-13-07 A RESOLUTION OF THE MANATEE COUNTY PORT AUTHORITY REGARDING DEVELOPMENT AS A PREMIER PORT; AUTHORIZING AND DIRECTING THE PORT AUTHORITY’S EXECUTIVE DIRECTOR, DESIGNATED PORT AUTHORITY STAFF AND THE PORT AUTHORITY’S DESIGNATED CONTRACTORS TO IDENTIFY OPPORTUNITIES TO DEVELOP PORT MANATEE INTO A PREMIER DEEPWATER PORT IN FLORIDA; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE. [PA20130418DOC008](#)

FEDERAL DREDGING PROJECTS

Mr. Buqueras noted a new approach with the Army Corp of Engineers for dredging. Federal funding in the amount of \$3.3 million will be used for expansion, dredging, and operations.

David Sanford, consultant and lobbyist, discussed lobbying efforts in Washington D.C., and working with Twenty-First Century Group.

Motion was made by Mr. Chappie, seconded by Mrs. Baugh, and carried 7 to 0, to execute the Contract for Professional Services with Manchester Maritime Associates LLC, \$36,000. [PA20130418DOC009](#)

STATE HOMELAND SECURITY GRANT

Mr. Buqueras explained a Grant was awarded for additional surveillance and monitoring equipment.

Discussion: Security level change in communications policy; etc.

Motion was made by Mrs. DiSabatino, seconded by Mrs. Benac, and carried 7 to 0, to approve the purchase of four deployable solar powered camera mobile units from JES Hardware Solutions, \$120,240. [PA20130418DOC010](#)

BERTH 12 WHARF EXTENSION AND CONTAINER TERMINAL PROJECT

Bob Armstrong, Chief Financial Officer and Director of Business, reviewed the \$3,500 reduction of sales tax, total sales tax savings of \$277,853, a reduction in asphalt weight loads in the transitional areas, and a savings of \$350,000 in asphalt costs. The project is under budget with no contingencies.

Mr. Buqueras and George Isiminger, Senior Director of Engineering, explained pounds per square inch reduction in asphalt bearing weight changes are due to the redesign of the transition area.

Discussion: Validity of report for reduction of asphalt depth; cheaper to build now than later; past issues with CH2M Hill; avoid future failure of asphalt and repairs; upgrades; within budget; completion deadline unchanged; back-up engineers; etc.

Motion was made by Mrs. Benac and seconded by Mr. Bustle, to approve Change Order 009 to the Contract with American Bridge for Berth 12 Wharf Extension and Container Terminal, to provide a savings of \$21,953.38, **and** issue purchase order to US Foundry and Manufacturing Corp. for \$63,500, **and** approve Addendum 1 to Superior Asphalt, Inc., decreasing purchase order amount of \$345,656.32, subject to the review and approval of FDOT. The motion carried 6 to 1, with Mrs. DiSabatino voting nay. [PA20130418DOC011](#)

LOCAL PREFERENCE PURCHASING POLICY

Motion was made by Mr. Chappie, seconded by Mr. Gallen and carried 7 to 0, to approve Amendment to Chapter 7 Purchasing, **adding** Section 7-24 entitled "Local Preference" of the Port Authority Policies. [PA20130418DOC012](#)

AUTHORITY MEMBERS' COMMENTS

Technical Drawings

Mr. Gallen requested technical drawings be included in agenda packages. Mr. Buqueras agreed and noted a fold out of the specific area will be provided.

Economic Development Incentives

Mrs. Benac and Mr. Chappie inquired as to how Air Products came to the Port. Karen Stewart, Economic Development Division Manager, noted efforts by Manatee County Government, Bradenton Area Economic Development Council, Port Manatee, MTI, Career Edge, and Suncoast Workforce, provided Air Products with the tools needed to relocate.

April 19, 2013 Work Session

Mr. Buqueras explained the work session is with a delegation from Barcelona, Spain, regarding maritime research and university opportunities to develop technologies in the United States and major investors in Manatee County.

Discussion: Mote Marine and USF fish farms; opportunity for delegations from international areas to come to Manatee County; etc.

Tax Abatement

Ms. Whitmore stated Economic Development criteria needs to be accessed and non-port related business should be located outside of Port property. Tax abatement needs to be addressed.

Discussion: Tax abatement referendum in June; status of tax incentives for manufacturing companies is unclear; sales tax on machinery will be eliminated; etc.

Port Dredge Site

Ms. Whitmore and Mr. Buqueras would like the 100-acre dredge site reconfigured for future utilization. Companies will be using the dredge for fill. Port Manatee is the only Port that has a spoil site that large.

MEETING ADJOURNED

There being no further business, the meeting was adjourned.

Adj: 11:00 a.m.
/jr

Minutes Approved: June 20, 2013