

SEPTEMBER 10, 1991

The Value Adjustment Board, Manatee County, Florida, met in SPECIAL SESSION in the Administrative Center, 1112 Manatee Avenue West, Bradenton, Florida, Tuesday, September 10, 1991 at 8:47 a.m.

Present were:

Maxine M. Hooper, Chairman)	Representing the
Kent G. Chetlain)	Board of County
Kathy A. Snell)	Commissioners
Elizabeth Nevin)	Representing
Ruby Byrd)	Manatee County
)	School Board

Also present were:

Patricia McVoy, Assistant County Attorney
Frank Perkins, Property Appraiser
Donald Haddock, Attorney for Property Appraiser
Evelyn Lloyd, Deputy Clerk, representing
R. B. Shore, Clerk of Circuit Court

Representatives of the various news media were present.

The meeting was called to order by Chairman Hooper.

SPECIAL MASTER AND ALTERNATE SPECIAL MASTER AGREEMENTS

In accordance with action taken (8/14/91) by the Value Adjustment Board (VAB) on the selection of Special Master and Alternate Special Master to hear and determine petitions, Patricia McVoy, Assistant County Attorney, presented agreements with Beth E. Antrim-Berger, Special Master and Lowell Walden, Alternate Special Master, and recommended (memo 9/5/91) execution of the agreements substantially in accordance with the forms attached to memorandum.

The agreements establish the rate of service for the Special Master at \$75 per hour with estimated costs not to exceed \$5,000 and provide for monitoring by the County Attorney of the costs beyond the hearing hours. The agreements stipulate that the VAB shall be notified if Special Master and Alternate Special Master's fees exceed estimated costs.

Motion was made by Ms. Snell, seconded by Mrs. Nevin and carried unanimously, to approve the Assistant County Attorney's recommendation.

RECORD PAAB.2
PAAB.3

Ms. McVoy distributed and recommended approval of a sheet of Information for Taxpayers in Connection with Petitions and Procedures of the Value Adjustment Board. The sheet sets forth administrative rules, information about the Special Master, information to the petitioner about giving testimony/presenting evidence, and specifically a statement set forth in the second paragraph that "All evidence must be presented during the scheduled hearing time. Any further consideration by the Value Adjustment Board will be based upon the record of the hearing."

She also distributed a handout of Alternate Procedures in the form of Options 1, 2, and 3 for addressing any Reconsideration of the Special Master's Recommended Final Orders, and recommended the Board adopt the following rules:

- I. All evidence must be presented during the scheduled hearing time. Any further consideration by the Value Adjustment Board will be based upon the record of the hearing.
- II. Further consideration will be granted only by motion adopted by a majority of the Value Adjustment Board present and voting.

RECORD PAAB.4

Discussion: Petitioner should be permitted to submit a written appeal of the Special Master's decision; advise the petitioner, via enclosure with notice of hearing letter, of the availability to review the Special Master's recommendation and the date the Value Adjustment Board will meet to consider the final recommendations of the Special Master; establish a date by which the written appeal must be submitted; stress that no further evidence/testimony will be considered; petitioner can take civil action as a final recourse.

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(Cont'd)

Motion - Adopt Option 2

Mrs. Nevin moved to adopt Option 2. Motion was seconded by Mr. Chetlain and carried unanimously.

Amendment

The motion was amended to include adoption of Rules I and II.

Frank Perkins, Property Appraiser, stated that Option 2, as written, does not address the right of the Property Appraiser to exercise the same privilege as the petitioner in the appeal process. He requested his office be given the same opportunity and that the Board give consent to his office being included in Option 2.

By consensus, the Board agreed.

MEETING ADJOURNED


There being no further business, the meeting was adjourned.

Attest:

APPROVED:



Clerk



Chairman 8/11/92

Adj: 9:06 a.m.
/rll