

A RESOLUTION OF MANATEE COUNTY, FLORIDA,
PROVIDING FOR THE ESTABLISHMENT OF THE
MANATEE COUNTY IMPACT FEE ADVISORY COMMITTEE.

WHEREAS, an Impact Fee Ordinance, Section 120 of the Manatee County Comprehensive Zoning and Land Development Code (Section 120) was originally adopted by the Board of County Commissioners (the Board) on June 27, 1986; and

and **WHEREAS**, the County has imposed impact fees for over a year;

WHEREAS, Section 120 was amended on November 18, 1987; and

WHEREAS, additional amendments to Section 120 may be required to ensure its fair, equitable and efficient administration; and

WHEREAS, it appears that the formation of an Impact Fee Advisory Committee will serve the beneficial interests of the citizens of Manatee County;

NOW, THEREFORE, BE IT RESOLVED by the Board of the County Commissioners of Manatee County, Florida, in a public meeting assembled, that:

1. There is created an Impact Fee Advisory Committee of seven (7) members, appointed by the Board, to be known as the "Manatee County Impact Fee Advisory Committee" (Committee.)
2. The membership of the Committee shall be as follows:
 - a. A member of the Federation of Mobile Home Owners;
 - b. A member of Manasota 88;
 - c. A member of the Manatee County Chamber of Commerce;
 - d. A member of the League of Women Voters;
 - e. A member of the Construction Industry Advisory Committee;
 - f. A member of the Builders Association of Manatee County;
 - g. A member of the Manatee County Federation of Homeowners Associations;
 - h. The Impact Fee Coordinator shall serve as an ex-officio (non-voting) member;
 - i. A staff member from the Public Works Department shall serve as an ex-officio (non-voting) member.
3. Each organization listed in paragraph 2 above shall recommend its member for appointment as set forth herein and the Board shall consider such recommendations in making its appointments to the Committee. In the event of the resignation of a member, the Board may appoint a replacement member.
4. Four (4) members shall constitute a quorum. Members shall elect a chairman and vice-chairman at the first meeting of the Committee; elect such other officers as the Committee deems appropriate; and be governed by Robert's Rule of Parliamentary Procedures where applicable. The term for the elected chairman and other officers shall be for the duration of the Committee's existence, unless determined otherwise by majority vote of the Committee.

5. The County Building Official is authorized to provide clerical assistance to the Committee. Costs of advertising the meetings shall be paid by the County.
6. Meetings shall be held at the Department of Planning and Development Management offices, or at such other place as may be properly advertised.
7. This Committee shall operate on an ad hoc basis until the work of the Committee is completed, but in no case shall it operate beyond June 30, 1988. Regular meetings shall be held bi-weekly, with the date, time and place scheduled at least one week in advance of the meetings. Special meetings necessary to accomplish the purpose and intent of this Committee may be called by the Chairman, provided that at least twenty-four (24) hours advance notice of such meeting is given to each member and each Ex-Officio member, the press and the public.
8. The purpose of this Committee is to review Section 120 and make recommendations to the Board on any possible amendments which should be made in Section 120. The Committee is at liberty to review any portion of the Section 120 except Section 120C.22, which deals with the formula for calculation of transportation impact fees.
9. The Department of Planning and Development and any other appropriate County Department shall provide the Committee with such information reasonably necessary to carry out the purposes and intent of this resolution.
10. Continued Meetings - The Committee may continue a regular or special meeting if all scheduled business cannot be disposed of on the day set, and no further public notice shall be necessary for continuing such a meeting if:
 - a. The time and place of this resumption is stated at the time of continuation; and
 - b. Is not changed after continuation; and
 - c. Adequate notice is given by the chairman to those members and ex-officio members not in attendance.
11. Minutes of Meetings - The official minutes of each meeting shall be approved by the majority of the quorum present at a regularly scheduled meeting, and signed by the chairman or duly authorized Committee member. The official minutes of meetings shall be retained in the offices of the County Building Official. A copy shall be sent to:
 - a. Committee members
 - b. Director of Planning and Development
 - c. County Administrator
 - d. Director of the Public Works Department
 - e. Board of County Commissioners
12. The Committee shall not, with the exception of advertising and clerical costs for meetings, incur any expenses or obligations to be paid or performed by the County, without the approval of the Board.
13. This resolution shall be effective immediately upon its adoption.
14. Notwithstanding any of the foregoing, the Committee may be terminated by the Board without cause at anytime, and further any member of this Committee may be removed by the Board without cause at any time.

