

R-90-08

A RESOLUTION REPEALING AND REPLACING RESOLUTION NO. R-87-15; REVITALIZING THE MANATEE COUNTY BUILDING AND CONSTRUCTION INDUSTRY ADVISORY COMMITTEE; RESTRUCTURING ITS MEMBERSHIP; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the orderly growth of Manatee County requires the mutual efforts of the building and construction industry and County government; and

WHEREAS, the well-reasoned advice from representatives of the building and construction industry will be of value to the Board of County Commissioners in the formulation of policy; and

WHEREAS, it appears that an Advisory Committee of the building and construction industry beneficially serves the interests of the citizens of Manatee County; and

WHEREAS, the Manatee County Building and Construction Industry Advisory Committee (hereinafter "the Committee") was created pursuant to Manatee County Resolution No. R-87-15; and

WHEREAS, the restructuring of the Committee's membership as provided herein, will encourage good relations between representatives of the building and construction industry and County government, and foster the free exchange of ideas among interested parties.

NOW, THEREFORE,, BE IT RESOLVED by the Board of County Commissioners of Manatee County, Florida, in a public meeting assembled, that:

1. The Manatee County Building and Construction Industry Advisory Committee is hereby revitalized.

2. The purpose and intent of the Committee is to provide liaison between the building and construction industry and the County, to wit:

- a. Advise the County Administrator and the County Building Official on fiscal matters pertaining to the Building Department;
- b. Advise the County Administrator, the Director of Development Management, and the County Building Official on matters relating to construction permitting and fees; and
- c. Advise the County Commissioners, the County Administrator, and the County Building Official on such other related matters as may be requested from time to time.

3. Members of the Committee shall be appointed by the Board of County Commissioners. Each of the following industry associations located in Manatee County shall submit up to three (3) nominations for appointment to the Committee following public advertising in accordance with regular County notice requirements. Since there is no local organized association of electrical contractors, candidates for that position will be solicited solely through advertising, and the Board of County Commissioners will select that representative from the pool of electrical contractors who apply. Representation on the Committee shall be as follows:

a. Voting Members:

<u>Association</u>	<u>Number of Voting Members</u>
(1) Aluminum Association of Florida, Manatee-Sarasota Chapter.....	One (1)
(2) American Institute of Architects, Local Chapter.....	One (1)
(3) Builders Assoc. of Manatee Co.....	Two (2)
(4) Electrical Contractor.....	One (1)
(5) Florida Engineering Society, Local Chapter.....	One (1)
(6) Gulfcoast Builders Exchange.....	Two (2)
(7) Manatee County Plumbing, Heating and	

Cooling Contractors Association:

- (a) Plumbing.....One (1)
- (b) Heating and Cooling.....One (1)
- (8) Roofing Contractors Association,
Sarasota-Manatee County Chapter.....One (1)
- (9) Manatee Chamber of Commerce.....One (1)

Appointment for voting members shall be for a two (2) year period, not to exceed two consecutive terms. Each member must be a resident of Manatee County or have principal place of business in Manatee County at the time of appointment and during the term of membership. Committee members appointed under Manatee County Resolution No. R-87-15 shall continue their terms of office as per appointments by the Board of County Commissioners. However, any present member's term expiring before February 1, 1990 is hereby extended to February 1, 1990, except as indicated in Footnote 1. Any present member's term expiring between February 1, 1990 and February 1, 1991, is hereby extended to February 1, 1991.

b. Ex-Officio non-voting members:

- 1. County Building Official, or designated Deputy Building Official
- 2. One (1) County Public Utility Division Representative
- 3. One (1) Environmental Health Division Representative, Manatee County Health Department
- 4. One (1) Fire Official Representative

4. Vacancies shall be filled for any unexpired terms. Failure of any member to attend four consecutive meetings or six meetings within any one (1) year shall cause that member's seat on the Committee to be deemed vacant.

Footnote 1: Under R-87-15, there were two representatives from the Manatee Chamber of Commerce. Upon resignation of one Chamber of Commerce member, or expiration of his/her term, the representation shall be changed to only one representative.

5. Seven voting members of the Committee shall constitute a quorum. Committee actions shall be taken by majority vote of members present at a meeting at which there is a quorum. Members shall elect by majority vote of those present, a chairman and vice-chairman, at the first meeting of the Committee after February 1st each year; elect such other officers as the Committee deems appropriate; and be governed by Robert's Rules of Order where applicable. The term for the elected chairman and other officers shall be one year. The duties of the Chairman and Vice-Chairman shall be established by, and changed from time to time as necessary, by majority vote of the voting members.

6. All meetings shall be public, and all business shall be transacted in compliance with Florida law.

7. The Manatee County Building Official is authorized to provide clerical assistance to the Committee. Costs of advertising the meetings shall be paid by the Development Management Department.

8. Meetings shall be held at the Office of the County Building Official, or at such other place as may be properly advertised.

9. Regular meetings shall be held quarterly, with the date, time and place scheduled at the previous quarterly meeting. Special meetings necessary to accomplish the purpose and intent of this Committee may be called by the Chairman, provided that at least a seven-day advance notice of such meeting is given to each member and each Ex-Officio member. Special meetings shall be advertised in the same manner as regular meetings in accordance with Florida law.

10. The Development Management Department and all related County departments and agencies shall cooperate with the Committee in its service to the County; and provide the Committee with such information necessary to carry out the purposes and intent of this Resolution. However, the Committee shall not be unreasonable in its requests for information.

11. Committee members shall comply with the standards of conduct as set forth in Section 112.313, Florida Statutes (1987), as may be amended from time to time.

12. Adjourned meetings - The Committee may adjourn a regular or special meeting if all scheduled business cannot be disposed of on the day set, and no further public notice shall be necessary for continuing such a meeting if:

- a. The time and place of its resumption is stated at the time of adjournment; and
- b. Said time and place are not changed after adjournment; and
- c. A twenty-four hour notice is given by the Chairman to those members and ex-officio members not in attendance.

13. Minutes of Meetings - The official minutes of each meeting shall be approved by the majority of the quorum present at the scheduled meeting, signed by the Chairman or dully authorized Committee member. The official minutes of meetings shall be retained in the offices of the County Building Official. A copy of the approved minutes of meetings shall be made available to:

- a. Committee members;
- b. Ex-Officio members;
- c. Director of Planning and Zoning;
- d. County Administrator;
- e. The public at the County Building Official's office.

14. The Committee shall not, with the exception of advertising and clerical costs for meetings, incur any expenses or obligations to be paid or performed by the County without the express authority from the Board of County Commissioners.

15. This Resolution is effective immediately upon its adoption, whereupon Resolution R-87-15 is hereby repealed.

Passed and duly adopted by the Board of County Commissioners of Manatee County, Florida, this 9th day of January A.D., 1990

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

BY: *Leticia Blum*
Chairman

ATTEST: *R.B. Shore*
Clerk of the Circuit Court

