

RESOLUTION NO. R-90-56

RESOLUTION OF THE MANATEE COUNTY BOARD OF COUNTY COMMISSIONERS ESTABLISHING AN AFFORDABLE HOUSING TASK FORCE TO ASSIST IN THE IMPLEMENTATION OF AN AFFORDABLE HOUSING PROGRAM FOR MANATEE COUNTY, PROVIDING FOR INTENT, STRUCTURE, RESPONSIBILITIES, AND AN EFFECTIVE DATE.

WHEREAS, the State of Florida has established an integrated comprehensive planning process designed to manage future growth; and

WHEREAS, the State of Florida's legislation mandates that the County adopt and enforce land development regulations that are consistent with and which implement the newly adopted Comprehensive Plan; and

WHEREAS, the Manatee County Comprehensive Plan mandates that there be established and implemented an Affordable Housing Program whose goals are to provide a variety of housing opportunities for all present and future Manatee County residents, with an emphasis on the needs of the financially, socially, and physically disadvantaged through appropriate public and private sector efforts; and the maintenance and protection of a quality residential environment and historical residential resources; and

WHEREAS, Manatee County, wishes to maximize opportunities for private sector for-profit and non-profit organizations to actively participate in the provision of low- and moderate-income affordable housing; and

WHEREAS, Manatee County, pursuant to the new Growth Management Legislation, wishes to provide for a broad base of community support and participation in the establishment and implementation of an Affordable Housing Program.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA, THAT:

1. An Affordable Housing Task Force be established to assist the Manatee County Planning and Zoning Department in establishing and implementing an Affordable Housing Program in Manatee County.

2. The intent and structure of this Task Force will be as follows:

- a. PURPOSE. The Manatee County Board of County Commissioners desires to have the public participate to the

fullest extent possible in the establishment and implementation of an Affordable Housing Program for Manatee County. The Board's purpose in establishing this Task Force is to gain the widest possible representation of Manatee County citizens knowledgeable about affordable housing issues and regulations.

b. COMPOSITION AND TERMS OF OFFICE. The Board establishes a Task Force consisting of eleven (11) voting members, and two (2) ex-officio (non-voting) members with as many alternates as necessary, representing the areas of concern as listed below:

<u>Areas of Concern</u>	<u>Number of Members</u>
Affordable Housing Providers (Agencies)	3
Business or Finance	2
Affordable Housing Builder	1
Architect or Housing Design Specialist	1
Member-At-Large	2
Community Development	2
<u>Ex-Officio (non-voting) members shall be:</u>	
Community Services Department Representative	
Affirmative Action EEO Department Representative	

The voting members shall be appointed by the Board of County Commissioners for an initial term of one (1) year. Appointment of members to staggered terms after the initial term shall be as follows:

<u>Areas of Concern</u>	<u>Terms</u>
Affordable Housing Providers (Agencies)	<u>2 Yr</u>
Business or Finance	<u>2 Yr</u>
Affordable Housing Builder	<u>2 Yr</u>
Architect or Housing Design Specialist	<u>1 Yr</u>
Member-At-Large	<u>1 Yr</u>
Community Development	<u>1 Yr</u>

Each successive appointment to be for a term of two (2) years. A maximum of two consecutive terms after the initial term shall be allowed for any one individual.

c. RESPONSIBILITIES. The duties of the Task Force will include the following:

- (1) Make recommendations pursuant to the provisions of the Manatee County Comprehensive Plan and the revised Land Development Code to the Board of County Commissioners on matters relating to the Affordable Housing Program, to include its long-term goals and objectives and specific activities;

(2) Review and make recommendations to the Board of County Commissioners on the proposed "Nexus Report," which will identify the need for an Affordable Housing Program in Manatee County and establish appropriate fees on housing construction mechanisms whereby non-residential developments accommodate the affordable housing demands associated with such developments;

(3) Review, rate, and rank recommendations from staff for expenditures from the Housing Trust Fund;

(4) Perform other duties relating to the Affordable Housing Program that may be assigned by the Planning Director as deemed appropriate.

3. Members of the Task Force are to represent the best interests of Manatee County. Each member must be a resident of Manatee County at the time of appointment and during the term of membership. Such members shall be advised that they are subject to the provisions of Chapters 112 and 119, Florida Statutes and shall govern themselves accordingly. If a member represents any person, organization, or business which may receive financial gain from his or her representation on the Task Force, such member is required to file a statement of potential conflict of interest with the Task Force. It will be considered grounds for removal if a member does not disclose such potential conflicts of interest.

4. The program of activities for the Task Force shall be developed by the Planning and Zoning Department consistent with the responsibilities outlined above. All other County departments and agencies are called upon to cooperate with this Task Force effort and to provide the Task Force with whatever information is necessary to carry out the purpose and intent of this resolution.

5. Meetings of the Task Force shall be called by the Planning and Zoning Department. The scheduling of meetings will be based upon the subject matter requiring review, and the time constraints involved with meeting established deadlines. Failure to attend three (3) consecutive meetings or three (3) meetings within a scheduled six (6) meeting period shall cause that member's seat on the Task Force to be deemed vacant.

6. Six (6) members of the Task Force shall constitute a quorum. Members shall elect a chairperson at the first meeting of the Task Force, and shall elect such other officers as they deem necessary. The Chairman and officers shall be elected for one year. The members shall approve meeting procedures as appropriate based on

the recommendations of the County Attorney's Office as brought to them for consideration by the Planning and Zoning Department. All meetings shall be public and no business shall be transacted except in compliance with the Florida Open Meeting Laws.

7. The Board of County Commissioners charges the Planning and Zoning Department with the responsibility of solicitation of membership to this Task Force. Once solicitations are completed, the Board shall appoint eleven (11) members to serve on the Task Force without compensation. The Board may remove any member at any time without cause. Vacancies on the Task Force may be filled by Board appointment from the group of alternates.

8. EFFECTIVE DATE: This resolution shall take effect immediately upon its adoption.

ADOPTED, in open session with a quorum present and voting this 29th day of March, 1990.

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

BY: Patricia M. Bless
Chairman

ATTEST: R. B. Shore
Clerk of Circuit Court
BY: [Signature]