

RESOLUTION 97-140

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA, AUTHORIZING THE EXPENDITURE OF COUNTY FUNDS TO PROVIDE FOR NON-ALCOHOLIC REFRESHMENTS AT COUNTY RELATED FUNCTIONS, PURSUANT TO MANATEE COUNTY ORDINANCE 97-28.

WHEREAS, the Board of County Commissioners of Manatee County, Florida, has previously adopted Ordinance 97-28 authorizing the expenditure of County funds to provide for incentives and awards and to promote, make known and engender goodwill toward the County; and

WHEREAS, Ordinance 97-28 provides that any programs established and expenditures authorized shall be approved by resolution of the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners has considered this Resolution and determined that the expenditure would accomplish the purposes authorized in Ordinance 97-28 and as set forth more fully herein.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of Manatee County, Florida, as follows:

SECTION 1. PURPOSE

A) It shall be the purpose of this Resolution to (1) promote efficiency and productivity and enhance the performance of duties by employees and (2) to promote, make known and engender goodwill, participation and cooperation of individuals, groups and organizations in the activities, services and programs of the County.

B) This resolution will be applicable to all Departments under the Board of County Commissioners.

SECTION 2. EXPENDITURES

In order to accomplish the above stated purposes and in keeping with Ordinance 97-28, expenditures for non-alcoholic refreshments served at County-related functions are deemed to be valid expenditures of county funds.

Non-alcoholic refreshments shall be defined as coffee, tea, sodas and other light snacks such as donuts, pastries, fruit, bagels, spreads, etc. which may be served at County related functions, meetings or training programs.

SECTION 3. - APPROVAL OF EXPENDITURES

Any expenditure of County funds for the purposes listed above must fall within approved budgetary allotments. The County Administrator is hereby granted the authority to develop and maintain procedures outlining operational aspects to be followed for authorization and approval of expenditures.

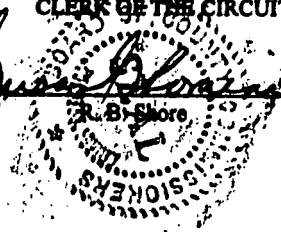
This Resolution may be rescinded by the Board of County Commissioners, however, rescinding this Resolution shall in no way prohibit any lawful expenditures made prior to the date this Resolution is rescinded or impair any contract entered into prior to the date this Resolution is rescinded.

The effective date of this Resolution shall be retroactive to June 25, 1997.

ADOPTED with a quorum present and voting this the 5th day of August 1997.

ATTEST: R. B. SHORE
CLERK OF THE CIRCUIT COURT

By: 



BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

By: 

Chairman

**PROCEDURE FOR EXPENDING FUNDS
FOR NON-ALCOHOLIC REFRESHMENTS
AT COUNTY RELATED FUNCTIONS**

(Resolution R-97-140)

I. PURPOSE

To establish policy and procedures applicable to departments under the Board of County Commissioners for expending funds for non-alcoholic refreshments to be served at County-related functions.

II. POLICY

Non-alcoholic refreshments defined as coffee, tea, sodas and other light snacks such as donuts, pastries, fruits, bagels, spreads, etc. may be served at County-related functions, meetings or training programs.

All expenditures for refreshments shall come from monies designated or approved by the Board of County Commissioners at the time of the adoption or an amendment of the County budget.

Funds for these expenditures must be available in object code 321 of the requesting Department's budget.

III. PROCEDURE

Expenditures for refreshments are made in accordance with Ordinance 97-28 and Resolution R-97-140.

Departments will initiate the appropriate purchasing procedures to process payments for non-alcoholic refreshments.