

RESOLUTION 97-191

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF MANATEE COUNTY, FLORIDA , AUTHORIZING THE EXPENDITURE OF COUNTY FUNDS TO PROVIDE FOR INCENTIVES AND AWARDS UNDER THE EMPLOYEE RECOGNITION PROGRAM.

WHEREAS, the Board of County Commissioners of Manatee County, Florida, has previously adopted Ordinance 97-28 authorizing the expenditure of County funds to provide for incentives and awards; and

WHEREAS, Ordinance 97-28 provides that any programs established and expenditures authorized shall be approved by resolution of the Board of County Commissioners; and

WHEREAS, the Board of County Commissioners has considered this Resolution and determined that the expenditure would accomplish the purposes authorized in Ordinance 97-28 and as set forth more fully herein.

NOW , THEREFORE, be it resolved by the Board of County Commissioners of Manatee County, Florida, as follows:

SECTION 1. PURPOSE

A) It shall be the purpose of this Resolution to (1) recognize and award County employees whose performance exceeds standards for their position and (2) to promote efficiency and productivity and enhance the performance of duties by employees.

B) It shall be the purpose of this Resolution to provide the vehicle for a consistent and uniform approach to the Manatee County Employee Recognition Program.

C) This Resolution and the referenced policies and procedures will be applicable to departments under the Board of County Commissioners.

SECTION 2. EXPENDITURES

In order to accomplish the above stated purposes and in keeping with Ordinance 97-28, the following expenditures for incentives and awards are deemed to be valid expenditures of county funds:

- Frames, plaques, certificates, trophies, pins, paperweights and other suitable tokens of recognition to acknowledge significant contributions.

1997-1998

- Cash or personal property in connection with contests and competitions including a lump sum bonus program to award outstanding employees whose performance exceeds standards (i.e. Employee of the Month - \$50.00, Employee of the Year - \$250.00, Employee Suggestion Class "A" - \$400.00, Class "B" - \$100.00 and Class "C" - \$50.00).
- All or a portion of the cost of meals or banquet expenses in connection with special meetings, educational programs, recognition and award ceremonies, and other similar special events.
- Additional vacation time or paid time off beyond the standard provisions of the personnel policies of the County or one of its officers as a part of an awards and incentives program.

SECTION 3. - APPROVAL OF PROGRAM AND EXPENDITURES

The County Administrator is hereby granted the authority to develop and implement an Employee Recognition Program as well as to develop and maintain the procedures outlining operational aspects to be followed for authorization and approval of expenditures. Any expenditure of County funds for the purposes listed above must fall within approved budgetary allotments.

This Resolution may be rescinded by the Board of County Commissioners, however, rescinding this Resolution shall in no way prohibit any lawful expenditures made prior to the date this Resolution is rescinded or impair any contract entered into prior to the date this Resolution is rescinded.

This Resolution shall take effect immediately upon adoption.

ADOPTED with a quorum present and voting this the 7th day of October 1997.

ATTEST: R. B. SHORE
CLERK OF THE CIRCUIT COURT

BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA

By: Jerry P. June
R. B. Shore Deputy Clerk

By: Patricia H. Glass
Chairman