

RESOLUTION R-02-264

RESCINDING RESOLUTION R-01-197

**AND ESTABLISHING GOLF COURSE FEES FOR
SUMMER, FALL, WINTER, AND SPRING SEASONS**

Whereas, the operation of the Manatee County Golf Course commenced on January 14, 1977, and Buffalo Creek Golf Course opened December 16, 1988, and

Whereas, the Parks and Recreation Department Director has recommended that the fees for both Manatee County Golf Courses be increased in order to provide additional revenues to fund the operations and debt service for both Golf Courses, and

Whereas, based upon recommendations and testimony provided by the Parks and Recreation Department Director, the Board of County Commissioners has determined that it is in the best economic interest of the Golf Courses and the citizens of Manatee County to provide certain discounts and privileges for residents of Manatee County as authorized herein; and

Whereas, in order to remain competitive with other golf courses, it is necessary to offer discounts and special promotions for golf fees; and that the Board of County Commissioners may approve, through resolution, any additional discounts and special promotions by majority vote on any regular Board Agenda, which shall apply to the period of time specified in such resolution.

NOW, THEREFOR, BE IT RESOLVED BY THE BOARD OF COUNTY

COMMISSIONERS of Manatee County, Florida, as follows:

- I. As used in this resolution, the following words shall have meaning provided below:
 - A. Manatee County Resident or Resident (hereinafter "Resident") means one who has a true, fixed or permanent home in Manatee County and, whenever absent, has the intention of

returning to Manatee County. The genuineness of the intention to return to Manatee County must be manifested by an ongoing physical presence together with indicia that his/her presence is something other than merely transitory in nature. The following must be provided to qualify for a resident golf identification card:

1. A permanent Florida Driver's License with a Manatee County address. Florida only Driver's License is not valid.
 2. The Department Director or designee (s) would consider or determine permanent residency based on proof provided by individuals requesting resident status if they do not have a Florida Driver's License with a Manatee County address.
- B. A student (Junior Golfer) means a person enrolled full time in a Florida public school under the age of eighteen. Official documentation, which may include student identification cards, may be presented to establish student status and age.
- C. School Golf Teams - Manatee County School District Golf Teams to utilize the Manatee County and Buffalo Creek Golf Courses at no cost for their season, without financial impact, approximately fifty-six (56) days per year, from August 1st through October 31st after 3:00 P.M. Palmetto and Manatee High Schools are home teams.
- II. The Rate Schedule adopted by the Board of County Commissioners in open session on December 3, 2002 Resolution R-01-197 and any other resolution in conflict with this resolution, shall be rescinded as of 12:00 A.M. On December 3, 2002. Immediately thereafter, this resolution, including all rules, policies and regulations provided herein and the rates and charges established in Exhibit A, and this resolution shall be in effect.

- III. The following rules, policies, and regulations shall govern the applicability and enforcement of the rates and charges established by this resolution.
- A. League rates apply to members of not-for-profit associations organized for the purpose of promoting organized golf at the Manatee County and Buffalo Creek Golf Courses and whose by-laws have been accepted into the records of the Board of County Commissioners and designated as eligible for league rates. Terms, scheduling and conditions for league play shall be in compliance with procedures approved by the County Administrator and/or designee, this resolution and supplementary policies established by the Board of County Commissioners. A maximum of one hundred forty-four (144) players will be allowed for each scheduled league event. To be eligible for the Resident League rate all members must have a current Manatee County Resident Identification Card. Open play on holidays take precedence over scheduled league play. (Holidays defined: New years Day, Martin Luther King, Jr. Day, Presidents Day, Memorial Day Observance, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, and Christmas Eve.)
- B. Reservation of the golf courses for a Special Event Tournament is only available from May 1st through October 31st for a fee of \$2,880.00 and a purchase of \$500.00 in gift certificates. A 50% (\$1,440.00) deposit will accompany the Special Event Tournament Application. Five (5) days prior to the event, the remainder of fee must be paid. Failure to do so will result in cancellation of the event and refund of the deposit minus a 10% handling charge. These events will

have a Shotgun Start with a maximum of one hundred forty-four (144) players. In the event of inclement weather after the majority of the participants have finished nine (9) holes the tournament will be considered completed. Group Outings will be available from May 1st through October 31st for a fee of \$19.50 per person with the same guidelines set forth under (B) of this section. The deposit will be waived for non-profit associations, Manatee County Amateur, and Senior Games.

- C. Pre-paid tee times may be purchased up to four (4) months in advance for a minimum of sixteen (16) or maximum of sixty-four (64) players, per day, available May 1st through October 31st. A 10% non-refundable deposit will be required to secure the reservation. Payment in full is required five (5) days prior to the scheduled tee time reservation. The fee will be \$18.75 per player plus applicable sales tax.
- D. Manatee County Golf Course and Buffalo Creek Golf Course will not be open for business on Christmas Day, December 25th.
- E. Policy for discount sales used for marketing pro shop merchandise will be as follows:
 - merchandise 30 days or less - no reduction
 - merchandise 31 days to 60 days - no more than 25% reduction
 - merchandise 61 to 120 days - no more than 50% reduction
 - merchandise 121 to 364 days - not below cost plus 5%
 - merchandise one (1) year old or damaged can be sold as clearance below cost and

marked (discounted) until sold.

GOLF BALL MARKETING DISCOUNTS

PREMIUM

Not to exceed 20% before one (1) year

NON PREMIUM

Not to exceed 30% before one (1) year

One (1) year old or damaged balls can be sold as clearance below cost and reduced (discounted) until sold.

- F. Coupons for discount rates and golf shop merchandise will be offered throughout the year during off peak times to promote play and sales. The coupons will be offered in one dollar, two dollar, and three dollar discounts to be applied towards the existing golf rate. Ten percent, twenty percent, and twenty-five percent discount coupons will be offered towards golf shop merchandise to increase sales from a larger customer base. Promotional items such as ball markers and divot repair tools will be given away to promote good will.
- G. Junior golf instructional program rates will be set by the contracted instructor with Manatee County waiving their greens fee whenever applicable. The program will include promotional items such as tee shirts, tees, golf balls, hats, and trophies that will be supplied by the golf courses and will not exceed one thousand dollars during each fiscal year.
- H. Sarasota Junior Golf Association will have greens fees waived during any sanctioned outing at Manatee County golf courses.

- I. Promotional summer rate greens fees (18 holes & Cart) will be available for donation to requesting charity/fund-raiser groups. The maximum of one hundred and fifty, eighteen hole rounds with cart donations will be allowed per calendar year.
- J. All Rain Checks and Customer Service Credits will fall under the Credit/Refund policy stated as Exhibit B&C.
- K. All applicable taxes, including sales taxes, imposed by the State of Florida shall be added to the above charges.
- L. The County Administrator or designee (s) are authorized to accept reservations for tee times, residents with valid reservation cards will have up to (7) seven days for an advance tee time, non-resident card holders will have up to (5) five days in advance, and all others will have (2) two days in advance. The County Administrator or designee (s) reserves the right to book reservations (7) seven days in advance for groups of (12) twelve players or larger with a fifty cent (\$.50) surcharge per player imposed.
- M. Manatee County Special Olympic Golf Team may have their fees waived and their season will start on May 1st and end on October 31st. Their program will be once per week at alternating golf courses and play begins after 4:00pm.

This resolution is subject to such supplemental policies, rules, and interpretations as may be adopted or provided by the Board of County Commissioners. The County Administrator and/or designee(s) are authorized to develop or approve procedures required to implement this resolution.

Adopted with a quorum present and voting this 3rd Day of

December 2002 A.D.

**BOARD OF COUNTY COMMISSIONERS
MANATEE COUNTY, FLORIDA**

CHAIRMAN

Jay Stein

**ATTEST; R. B. SHORE
CLERK of the Circuit Court**

By: *Susan Romine* *SR*

EXHIBIT A

RESOLUTION R-02-264

RESCINDING RESOLUTION R-01-264

FEE SCHEDULE FOR MANATEE COUNTY & BUFFALO CREEK GOLF COURSES

DESCRIPTION			
SUMMER RATES	FALL RATES	WINTER RATES	SPRING RATES
5/1 - 10/31	11/01 - 12/13	12/14 - 4/12 12/26 - 4/12	4/13 - 4/30

* Manatee County Golf Course to start winter rates between 12/14 thru 12/24

* Buffalo Creek Golf Course to start winter rate on 12/26

WINTER RATES

RESIDENT

18 HOLES & ½ CART	\$31.25
18 HOLES WALKING	\$24.17

NON-RESIDENT

18 HOLES & ½ CART	\$38.09
18 HOLES & WALKING	\$31.25 (Back nine cart additional \$6.35)

TWILIGHT 18 HOLES & ½ CART	\$23.35
TWILIGHT 18 HOLES WALKING	\$19.81

LATE TWILIGHT 9 HOLES & ½ CART	\$15.09
LATE TWILIGHT 9 HOLES WALKING	\$11.32

EARLY BIRD 9 HOLES & ½ CART (BUFFALO)	\$16.04
EARLY BIRD 9 HOLES & ½ CART (MANATEE)	\$19.75
EARLY BIRD 9 HOLES WALKING	\$16.04

SPRING

18 HOLES & ½ CART	\$24.29
18 HOLES WALKING	\$21.23 (Back nine cart additional \$3.06)

EARLY BIRD 9 HOLES & ½ CART	\$16.04
EARLY BIRD 9 HOLES WALKING	\$14.15
TWILIGHT 18 HOLES & ½ CART	\$19.81

DESCRIPTION

SUMMER RATES	FALL RATES	WINTER RATES	SPRING RATES
5/01-10/31	11/01-12/14	12/15-4/12	4/13-4/30

SUMMER RATES

18 HOLES & ½ CART	\$17.98	
18 HOLES WALKING	\$15.15	& (Back nine cart additional \$2.83)
9 HOLES & ½ CART	\$13.26	
9 HOLES WALKING	\$11.14	
SENIOR 18 HOLES WALKING	\$13.26	(Excluding Sat., Sun., & holidays)
WEEKEND 18 HOLES & ½ CART	\$18.92	
WEEKEND 18 HOLES WALKING	\$15.15	(Back nine cart additional \$3.77)
WEEKEND 9 HOLES & ½ CART	\$13.26	
WEEKEND 9 HOLES WALKING	\$11.14	
TWILIGHT 18 HOLES & ½ CART	\$14.44	
TWILIGHT 18 HOLES WALKING	\$12.79	

FALL RATES

	(2002)	(2003)
18 HOLES & ½ CART	\$25.00	\$25.75
18 HOLES WALKING	\$20.05	\$22.75
EARLY BIRD 9 HOLES & ½ CART	\$19.52	
EARLY BIRD 9 HOLES WALKING	\$16.04	
EARLY BIRD 9 HOLES BUFFALO	\$16.04	
TWILIGHT 18 HOLES & ½ CART	\$17.92	\$18.40

WINTER LEAGUE

RESIDENT 18 HOLES & ½ CART	\$30.25
RESIDENT 18 HOLES WALKING	\$23.17
NON/RESIDENT 18 HOLES & ½ CART	\$37.09
NON/RESIDENT 18 HOLES WALKING	\$30.25

SPRING LEAGUE

18 HOLES & ½ CART	\$23.34
18 HOLES WALKING	\$20.23

SUMMER RATES	FALL RATES	WINTER RATES	SPRING RATES
5/1-10/31	11/01-12/14	12/15-4/12	4/13-4/30

SUMMER LEAGUES

18 HOLES & ½ CART	\$16.98
18 HOLES WALKING	\$14.15
9 HOLES SUMMER LEAGUE & ½ CART	\$13.50

FALL LEAGUES

	2002	2003
18 HOLES & ½ CART	\$24.06	\$24.75
18 HOLES WALKING	\$19.10	\$21.75

GOLF CART RENTALS

18 HOLES ½ CART	\$10.00
9 HOLES ½ CART	\$ 7.00
PULL CART	\$ 3.00

CLUB RENTAL

18 HOLES	\$12.26
9 HOLES	\$ 7.55
DRIVING RANGE RENTAL CLUBS	\$ 3.00

DRIVING RANGE

SMALL BUCKET	\$ 3.30
LARGE BUCKET	\$ 4.48
EXTRA LARGE BUCKET	\$10.84
WARM-UP BUCKET	\$ 1.04

JUNIOR RATES

WINTER	SPRING	SUMMER	SUMMER RIDING	FALL
\$11.00	\$ 8.00	\$ 8.00	\$ 4.00	\$8.00

CART FEE INCLUDED ONLY DURING SUMMER, JUNIOR MUST BE UNDER 16 YEARS OF AGE, AND ACCOMPANIED BY AN ADULT

GOLF LESSONS

CLINICS AND PRIVATE INSTRUCTIONS
BY CONTRACTED INSTRUCTORS
(INCLUDES DRIVING BALLS)

FEE SET BY INSTRUCTOR

U.S.G.A. HANDICAP FEE

ANNUAL PROCESSING FEE \$12.00

TEE TIME RESERVATIONS FEE

12 PLAYERS IN SPRING, WINTER, AND FALL \$.50 (PER PERSON)
32 PLAYERS IN SUMMER \$.50 (PER PERSON)

PRE PAID TEE TIME RESERVATIONS

18 HOLES & ½ CART \$18.75

TOURNAMENT FEE

(MAXIMUM 144 PLAYERS) \$2,880 & PURCHASE OF \$500.00 IN GIFT
CERTIFICATES

GROUP OUTING
18 HOLES & ½ CART \$19.50

RESIDENT RESERVATION CARD

NEW ISSUE \$15.09
RENEWAL \$ 7.55 (Resident bi-annual)
5 DAY TEE TIME CARD \$5.00 (Non-Resident annual)

**EXHIBIT B
MANATEE COUNTY & BUFFALO CREEK
GOLF COURSES CUSTOMER SERVICE
CREDIT/REFUND FORM**

Manatee and Buffalo Creek Golf Courses customer service credit/refund may be issued under the following circumstances:

1. The customer cannot finish the round of golf due to a **medical problem, an emergency, inclement weather conditions (refer to Rain Check policy procedures), conflict with another golfer, or an unforeseen circumstance at the fault of the golf course.** In these customer service situations, a Recreational Assistant may issue a customer service credit/refund for 100% for eighteen hole play completed through the fifth hole and 50% for play completed through the twelfth hole. Once play has begun on the thirteenth hole, no customer service credit/refund will be issued.
2. Credit may be applied when the customer has been **overcharged.**
3. Merchandise may be exchanged for credit of equal value. Management authorization is required.
4. Other requests may be considered at the discretion of the Parks and Recreation Director or designee.

A refund request may be considered if requested. These refunds are subject to a 20% administrative fee of the total amount due, not to exceed \$10.00. All refund requests must be accompanied by an original receipt and/or copy of the cancelled check.

All Customer Service Credit/Refund forms must be accompanied with a copy of the ticket/receipt. Please staple into rain check book after all signatures have been acquired.

DATE SUBMITTED: _____ **CUSTOMER NAME:** _____

TEE TIME: _____ **CREDIT/REFUND#:** _____ **MCGC or BCGC (CIRCLE)**

HOLES COMPLETED: _____ **AMOUNT OF CREDIT/REFUND: \$** _____

REASON:(# _____) _____

STAFF AUTHORIZING CREDIT/REFUND _____

CLUBHOUSE MANAGER APPROVAL _____

GOLF DIVISION MANAGER APPROVAL _____

FISCAL/DIRECTOR APPROVAL _____

EXHIBIT C
RAIN CHECK POLICY

*** Rain checks are monetary percentage value of fees paid and expire one year from issuance.**

1. **Rain checks for 18 holes:**

- A. Play through completion of 5th hole - 100% of fees paid.
- B. Play beginning on the 6th hole thru the 12th hole - 50% of fees paid.
- C. No rain checks issued after beginning the 13th hole.
- D. If customer is unable to begin play due to inclement weather - 100% of fees paid and issued by rain check. This includes 9 hole and twilights.
- E. No waiting period required for rain checks during fall, winter, and spring.

2. **Summer stipulations**

- A. Rain checks will be issued after play has been suspended for 15 minutes, including lightning.
- B. Rain checks on 9 hole fee - 100% thru the 2nd hole, 50% from 3rd hole thru 4th hole. No rain checks after the completion of the 4th hole.
- C. Rain checks on twilight rates - 50% thru the 4th hole, no rain checks after the completion of the third hole.